

# Burgh Castle Parish Council

Chairman: Brian Swan

Vice Chair: Bob Grimmer

## Minutes from the Parish Council Meeting held on Monday 12<sup>th</sup> February 2024 held at Burgh Castle Village Hall

**Present:** Cllrs B. Swan (Chair), M Greenacre, W Griffiths, B. Grimmer, J. Hogg, P Carter, S. Titterington and K. Ruddock (Clerk) and two members of the public including County Cllr Smith.

*The meeting commenced at 7.30pm*

### **Public Section**

#### Road Markings

County Cllr Smith reported the line markings and “slow” signs have now been added to the resurfaced road on High Road.

#### Gullies/Drains

To help to resolve some of the recent flooding issues in the village County Cllr Smith confirmed he has asked for all the gullies to be cleaned on High Road, Mill Road and Butt Lane which will be paid from his Highways budget. There is one gullie on Mill Road in the entrance to the Cherry Tree Holiday Park, if this is located on land owned by the park they will then be responsible to clean that gullie.

#### Refuse Collection

County Cllr Smith explained the current refuse collection system is under review. GYBC are looking to move from a 5 to 4 day week service which would not only be more cost effective but will also be more environmentally friendly as the Council are also purchasing some electric refuse collection trucks. However no decision will be made until the review is complete although April is a possible start date.

#### GYBC Planning Dept

The departments new software system has not as yet been implemented, the Council are also trying to recruit two new planners. It is hoped the department will have caught up and be running back to normal by the end of the year.

County Cllr Smith confirmed he will contact the Highways engineer to find out if the boulders that have been placed on the grass verge next to the entrance to the Roman Fort been placed on private or NCC Highways Land?

He will also ask can the wooden posts around the grass verge next to Louis Dahl Road be replaced with larger posts, which can be paid for from his Highways budget, as the current posts are now starting to rot and need replacing?

*With no further business the public section was closed and main meeting commenced at 7.46pm*

### **1. APOLOGIES FOR ABSENCE**

An apology for absence had been received from Borough Cllr Carpenter.

### **2. DECLARATIONS OF INTEREST**

Cllr Greenacre – Belton with Browston Parish Council, Parochial Church Council, Burgh Castle Village Hall Committee & Burgh Castle Playing Field Committee

Cllr Swan – Village Hall & Burgh Castle Playing Field Committee

### 3. MINUTES FROM LAST MEETING

The minutes from the meeting held on 9<sup>th</sup> January 2024 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record proposed Cllr Grimmer, seconded Cllr Griffiths. All in Favour.

### 4. MATTERS ARISING

- The Chairman reported Village Hall Committee have received an £80 donation from Castle Farm Countryside Classroom. Cllr Greenacre added the group will also be undertaking a litter pick on the playing field later this year.
- The Clerk reported Belton with Browston Parish Council will be holding Councillor training at New Road Centre in the spring. There may be a number of places available which can be filled by Councillors from Burgh Castle and Fritton with St Olaves Parish Councils.

### 5. HIGHWAY MATTERS

Cllr Carter reported a new “slow” sign has been added to Butt Lane.  
All other highway matters had been discussed within the public section.

### 6. FLOODING

This item was discussed during the public section.

### 7. PLANNING

There were no new planning applications or planning decisions to report.

### 8. FINANCIAL MATTERS

Cheque Number	Detail	Amount
BACS	Kate Ruddock December salary = £504.00 less 100.80	£403.20
BACS	Nina Dockerty wage	£109.41
BACS	HMRC Kate Ruddock tax	£100.80
BACS	K. Ruddock - broadband tele Jan, Feb, March	£30.00
BACS	GY Services – purchase and planting of memorial tree (vat £55.57)	£333.42
BACS	Burgh Castle Village Hall – annual maintenance grant	£1,000.00
BACS	Burgh Castle Village Hall – Meeting hire	£144.00
		Total £2,120.83

#### Bank Balance after January payments:

Lloyds Current Acc       £ 5,760.55  
Lloyds Instant Access Acc   £    25.00  
Lloyds Investment       £10,000.00  
Barclays Premium Acc     £    25.04  
Barclays Community Acc   £    25.00

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£15,835.59

Payments into the bank: £720 Burial Ground

To propose payment for the above sheet Cllr Carter, seconded Cllr Grimmer. All in Favour.

## **9. CENTRE 81**

It was agreed due to the Parish Council policy is not to donate any monies to any charitable group outside of the Parish, no donation would be made to the Centre 81 Charity.

## **10. UPDATE ON FORMER “KINGFISHER” DEFIBRATOR**

The Chairman reported the defibrillator that was located at the Kingfisher Park has now been relocated to the outside entrance of the Fritton Plant Centre. Jane Biggs from Heart 2 Heart Norfolk has explained this was due to no new location having been identified in Burgh Castle for the defibrillator to be installed.

After some discussion it was agreed the Parish Council needs to first find a location where another defibrillator can be installed in the village, once this has been determined the Parish Council can then look into purchasing a new machine.

It was agreed the Clerk will write to both Burgh Castle Chinese Takeaway and to Folkes to find out if either would be prepared to have a machine installed to the outside of their building/fence.

## **11. BURIAL GROUND**

Cllr Greenacre confirmed she will take a look at memorials in the burial ground and will report back at the next meeting which plots still have items on them which need to be removed.

The Chairman reported GYBC removed free of charge the dead fox which was found at the back of the burial ground.

## **12. BUSES**

There was no update to report.

## **13. COMMEMORATIVE TREE**

The Chairman reported GY Services have now supplied and planted the commemorative oak tree on the Burgh Castle playing field, totalling £277.85 plus vat.

It was agreed that Cllr Greenacre will contact Revd. Rosie Bunn about dedicating the tree, and for the Clerk to obtain a quotation from Engraphics for a tree plaque.

## **14 TIME AND DATE OF NEXT MEETING & ITEMS FOR THE AGENDA**

The next meeting will on Monday 11<sup>th</sup> March, 7.30pm at Burgh Castle Village Hall.

*With no further business the meeting was closed at 8.15pm*