

Burgh Castle Parish Council

Chairman: Brian Swan

Vice Chair: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 17th April 2023 held at Burgh Castle Village Hall

Present: Cllrs B. Swan (Chair), P Carter, M Greenacre, W Griffiths, J. Hogg, S. Titterington, K. Ruddock (Clerk) and two members of the public including Borough Cllr Myers.

The public section commenced at 7.30pm

PUBLIC SECTION

Borough Cllr Myers reported he had attended a meeting with the Director of the new company GY Services. Information is going to be provided outlining what services the company will be providing, there will be a clear definition of what NCC and GYBC are responsible for. Talks on future collections of both food and garden waste are ongoing, Central Government are looking to possibly fund on an annual basis, free collection of garden waste for all households, however it is not known at this stage when this will come into effect.

With no further business the public section was closed and the main meeting commenced at 7.37pm

1. APOLOGIES FOR ABSENCE

An apology for absence had been received from Cllr Grimmer. To accept the apology proposed Cllr Swan, seconded Cllr Greenacre. All in Favour.

2. DECLARATIONS OF INTEREST

Cllr Greenacre – Belton with Browston Parish Council, Parochial Church Council, Burgh Castle Village Hall Committee & Burgh Castle Playing Field Committee
Cllr Swan – Village Hall & Burgh Castle Playing Field Committee

3. MINUTES FROM LAST MEETING

The minutes from the meeting held on 13th March 2023 had been circulated to all members prior to the meeting. With one correction to accept the minutes as a true and accurate record proposed Cllr Greenacre, seconded Cllr Titterington. All in Favour.

4. MATTERS ARISING

Porters Loke Pumping Station Flooding

The following reply had been received from the Environment Agency.

“We cannot take a complaint about Anglian Water, I have however treated your email as a Freedom of information request and forwarded it our National requests team who will respond to you. You can report incidents of pollution directly to The Environment Agency on the following email or telephone number: Incident Communication Service incident_communication_service@environment-agency.gov.uk 0800 807060”

Neighbourhood Plan

Cllr Greenacre reported an article has been placed within the next edition of the Village Voice asking property owners if they would like their property to be added onto GYBC “The List” which is for properties that have historical interest but are not Grade 1 or Grade 2 listed buildings.

5. HIGHWAY MATTERS

Butt Lane - Parish Partnership Scheme

The Chairman reported after having looked at the completed grass verge where the PPS scheme was undertaken, he is not happy with the quality of the works. The surface is not even and the growth has not been cleared around the edges. The Highways Engineer has been contacted about this and has replied that he is currently waiting for comments from the contractors that had undertaken the work in relation to the points raised by the Parish Council (C/Cllr Smith is aware).

Village Road Surfaces

It was generally agreed that several of the roads in the village are in need of being resurfaced such as Crows Farm Corner. Many junctions are now in a terrible condition, pot hole repair has been of a bad quality which has now led to two sections needing to be fully resurfaced. County Cllr Smith has stated he may be able to use some of his Highways budget to fund a repair to an area, however it is not known if there would be enough funding available to complete that whole section of road.

6. FINANCIAL MATTERS

Cheque Number	Detail	Amount
BACS	Kate Ruddock salary 486.75 (14.75 neighbourhood plan March meeting) less tax 97.20	£389.55
BACS	Nina Dockerty wage	£109.41
BACS	HMRC Kate Ruddock tax	£97.20
BACS	Garden Guardian (1 st Payment of 9) vat £119.11	£714.67
BACS	Nalc subscription	£351.93
BACS	Burrell Pest Control	£75.00
		Total £1,737.76

Community Account Balance £14,778.81

Business Account Balance £ 25.00

To propose payment for the above sheet Cllr Griffiths, seconded Cllr Carter. All in Favour.

It was agreed by all members to proceed with the annual £35 payment to the Information Commissioner for data protection, proposed Cllr Greenacre, seconded Cllr Swan. All in Favour.

7. PLANNING

BA/2023/0122/FUL Greenacres, March Lane, Burgh Castle Conversion of garage to annex

It was agreed by majority of 5/1 to submit no objections subject to neighbours comments for the application above with the following conditions. If the application is approved the annex must be used for family use only, it must not be used as holiday accommodation. The annex must remain within the curtilage of the main dwelling and must not be sold separately.

The Broads Authority will also be asked to advise the Parish Council if there any restrictions on the site for agricultural tenancy use only?

06/23/0007/F 6 Coronation Terrace Conversion of garage/1st floor office to annex (further information)

Original comments - *Burgh Castle Parish Council objects to the above planning application. The Parish Council were totally against the original approved application for use as garage workshop office and the withdrawn application for holiday use.*

Why has the reason for need changed so many times in such a short period, first for Garage/office/workshop then for Holiday let (withdrawn) and now for family use? The proposed development is totally unsuitable for residential use so far back, it is outside the development area and is backfill. The only access to the proposed annex would be from the main property.

From this meeting it was agreed to add - If the application is approved that the following conditions are added. The annex must be used for family use only, it must not be used as holiday accommodation. The annex must remain within the curtilage of the main dwelling and must not be sold separately.

Applications Approved:

BA2023/0040/FUL The Lodge, Church Farm, Church Rd
Demolition of building construction of two storey dwelling and garage

Applications Refused:

06/23/0029/PAD Breydon View, Market Road
Prior approval application conversion of agricultural buildings to 2 no. dwellings

8. POSSIBLE LITTER PICK

It was generally agreed that a litter pick is needed to be undertaken in the village, however the Chairman voiced concerns for residents to undertake a litter pick because of safety issues due to there not being footpaths next to the main roads.

It was agreed the Clerk to contact GYBC Environmental Services to ask if they can undertake a litter pick on High Road, Butt Lane and Mill Road. The Chairman will write an article to be placed in the Village Voice suggesting that residents may be able to help by clearing any litter that may be located near to their properties.

Cllr Greenacre stated she would contact the Brownies who had offered to do a litter pick in the village. It was agreed if they would still like to it would be safe for them litter pick on Back Lane. Borough Cllr Myers added he would contact the Director of GY Services to find out if he has any suggestions about future litter picks in the village, they may be able to arrange something as they have the correct highway vehicles.

9. BURIAL GROUND

The Chairman reported the pest controller had caught seven moles at the burial ground. Concerning the compound gate, Charles Porter has quoted £660 (plus vat) to undertake the repair to the gate which includes the installation of a new post if it is needed. A second company were contacted but since have withdrawn their offer to quote. It was agreed the Chairman will contact Waveney Fencing to obtain a second quotation for the works.

10. KINGS CORONATION

The Chairman stated there is no further update since the last meeting on the planting of a tree for the Kings Coronation since the last meeting. However it was agreed by all members that the tree should be planted on the playing field and not at the Church Triangle.

11. ROMAN FORT

The Chairman reported the flooding at the entrance to the Roman Fort car park has been reported to NAT, however no response has been received. Since the last Parish Council meeting three people

have reported having received parking fines of £100 from Napier because there had been problems with the parking meters. It was agreed by all members to place notices at the Village Hall, Church Triangle and in the Parish Council notice boards to inform members of the public that the Parish Council is not responsible for the car park. Borough Cllr Myers added he will write an article the June edition of the Village Voice about parking fines that have been issued by private companies such as Napier.

12. GYBC PARISH LIAISON MEETING

It was reported the March GYBC Parish Liaison Meeting had been cancelled due to a lack of questions being submitted for the agenda. The reply to Burgh Castle Parish Council's question was to Contact your Norfolk County Councillor concerning any issue about NCC Highways.

13. No 5 BUS SERVICE

The Chairman reported the newly revised term time service which runs through Burgh Castle at 2.30pm on the reverse of the usual route has been seen on a number of occasions with no pupils using it, the 3.30 service had only two or three Lynn Grove pupils on the 2 or 3 days it was seen heading to Belton. It had been stated up to 90 children would be using the new service going through to Belton. Tony Grice from ENTUA has contacted First Bus asking for a breakdown of usage on this service however no reply has been received as yet.

14. POSWICK PARK & RIDE SCHEME

Cllr Greenacre proposed to support Postwick Parish Council in it's quest to try and get the Postwick park and ride service restarted, seconded Cllr Swan. All in Favour.

15. TIME AND DATE OF NEXT MEETING & ITEMS FOR THE AGENDA

The next meeting will on Monday 15th May. The APM at 7.30pm will be followed by the APCM at 7.45pm, the meetings will be held at Burgh Castle Village Hall. The APM will include a motion on the future legal status of the Village Hall.

With no further business the meeting was closed at 8.18pm