

Burgh Castle Parish Council

Chairman: Brian Swan

Vice Chair: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 13th March 2023 held at Burgh Castle Village Hall

Present: Cllrs B. Swan (Chair), B Grimmer (Vice Chair), P Carter, M Greenacre, W Griffiths, J. Hogg, S. Titterington, K. Ruddock (Clerk) and four members of the public including Borough Cllr Myers.

The public section commenced at 7.30pm

PUBLIC SECTION

Borough Cllr Myers reported he had contacted NCC and First Bus to voice concerns regarding the First Bus No 5 service in the village being altered term time afternoons to serve Lynn Grove High School. A number of issues about the service were raised including the confusion that will be caused by having a different service running during term time. (He has not had replies so far) Borough Cllr Graham Carpenter and Mr Ivan Murray Smith were present at the meeting and introduced themselves to the Council.

With no further business the public section was closed and the main meeting commenced at 7.38pm

1. APOLOGIES FOR ABSENCE

An apology for absence had been received from County Cllr Smith.

2. DECLARATIONS OF INTEREST

Cllr Greenacre – Belton with Browston Parish Council, Parochial Church Council, Burgh Castle Village Hall Committee & Burgh Castle Playing Field Committee
Cllr Swan – Village Hall & Burgh Castle Playing Field Committee

3. MINUTES FROM LAST MEETING

The minutes from the meeting held on 13th February 2023 had been circulated to all members prior to the meeting. With three small amendments made, to accept the minutes as a true and accurate record proposed Cllr Greenacre, seconded Cllr Grimmer. All in Favour.

4. MATTERS ARISING

Porters Loke - Flooding

Cllr Grimmer voiced disappointment at the response received from Anglian Water concerning the reported flooding issue at the pumping station on Porters Loke on February 13th. Cllr Grimmer reported he had kept a diary noting the times and dates when the flooding occurred and at what point Anglian Water attended the site and what action had been taken. The issue with the pumping station going wrong not only caused the field and dyke to be flooded with contaminated water, also nearby households were left unable to use their toilets for nearly three days, there was also potential for effluent to seep into nearby fishing lakes and it had no doubt some had been pumped from the dyke into the river. Anglian Water have still not addressed the issue and it remains unresolved. The Chairman stated residents must notify the Environment Agency as well as Anglian Water as soon as flooding occurs, and they must do so on each occasion it happens. It was agreed the Parish Clerk will send a letter from the Parish Council to the Environment Agency about this issue, County Cllr Smith, Brandon Lewis MP and other interested parties will also be copied in.

Burgh Castle Gravel Allotment

The Chairman reported the Clerk had been contacted by an Officer at GYBC asking for information about the Burgh Castle Gravel Allotment Charity. The charity owns a piece of land which is actually situated in Belton, on Edwards Loke. The land used to be used to extract gravel to be used on highways. The Chairman reported he had since spoken to the Officer to advise them to contact one of the Borough Cllrs that lives very close to the land in question as he may have more information about this. The Charity is managed by GYBC, not by the Parish Council and is not thought to have any funds.

Parish Liaison Meeting

The following question was agreed to be added to the agenda at the forthcoming Parish Liaison Meeting which is being held on 27th March, 6pm at the Town Hall.

Is there any other route to be able to obtain information and updates on outstanding issues from Norfolk County Council Highways Department other than using the local Highways Manager?

5. HIGHWAY MATTERS

- The Chairman stated he had reported two potholes on Butt Lane to NCC that need to be repaired, one is in front of Compton, and the second is in front of Cedarwood.
- The PPS works to the grass verge on Butt Lane have been started.

6. FINANCIAL MATTERS

Cheque Number	Detail	Amount
BACS	Kate Ruddock salary 477.84 (neighbourhood plan 14.48), less tax 95.60	£382.24
BACS	Nina Dockerty wage	£99.75
BACS	HMRC Kate Ruddock tax	£95.60
BACS	Burial Rights – refund for two prepaid plots Mr & Mrs P Williams	£1,364.00
BACS	Westcotec – SAM2 battery (vat 13.80)	£109.80
	Total	£2,051.39

Community Account Balance £25.00

Business Account Balance £18,244.37

To propose payment for the above sheet Cllr Griffiths, seconded Cllr Carter. All in Favour.

ICO Report

Cllr Greenacre reported she had undertaken the IOC report checking a number of invoices against bank statements and payment sheet entries. All payments were found to be in good order with no problems to report (this was undertaken in December but had been missed for earlier minutes).

Update on .gov email addresses

The Clerk reported no further progress on the introduction of .gov.uk e-mails had been made via Nalc. Bradwell Parish Council Clerk had sent information over on the process they had used to provide the email addresses for their Councillors which was lengthy and complex, therefore it was agreed to wait until this service can be provided by Nalc.

It was agreed for the Clerk to contact the County Officer again to ask for an update on the provision of the email addresses for Parish Councils and to copy in our local representative.

Precept

The Chairman reported due to the tax base increasing by 32 properties this year, where it was calculated the precept would have increased by 5% this year, due to the increase it has actually decreased by 1.5%.

7. PLANNING

TPO no. 1 2023 – Tree on the land at the front of The Laurels, High Road

There were no objections made concerning the above TPO.

Applications Approved:

06/22/0777/VCF Land adj Hilldrop Farmhouse, Butt Lane Variation 2 & 3 of planning permission
06/20/0606/F

06/23/000/TEL Land at Hollies Farm, High Road Replacement of 3no. Antennas on replacement headframe

03/23/0010/TRE Oaktree Cottage, Mill Rd Proposed works to T1 & T2 oak trees

8. NEIGHBOURHOOD PLAN

The Chairman reported the period to return the surveys closed on the 28th February. 347 surveys had been completed in the three Parishes which is a return rate of 14%, which is extremely good. The Steering Group will be meeting next week to continue their work on the next stages of the plan.

9. BURIAL GROUND

Moles

The pest controller has commenced work needed within the burial ground.

Compound Gate

Charles Porter will be providing the Parish Council with a quotation to repair the gate which will be reported at the next meeting.

Memorial Plaque

It was reported the wording for the plaque has been agreed with a family member of the late Kenny Saunders.

Global Signs have quoted £79.50 plus vat, and subject to confirmation going by a previous quote Engraphics previously quoted £62.50 plus vat. It was agreed to proceed with the quotation provided by Engraphic provided it is the lower when updated proposed Cllr Greenacre, seconded Cllr Titteringon. All in Favour. Cllr Greenacre confirmed the payment can be split equally with the Village Hall Committee.

Garden Guardian Additional Grass Cut in Burial Ground

Garden Guardian confirmed there will not be any charge made for the additional grass cut that was needed in the burial ground last week.

Burial Ground Skip

Due to rising costs Folkes/EE Green are now not able to empty the burial ground skip for free. The skip is emptied 2/3 times a year, the normal price to do so would be £150 per load. Greens have agreed they will empty the skip at the waste disposal rate which is £100 including vat.

10. KINGS CORONATION

The Chairman reported he had made enquiries with GYB Services about the installation of a comemorative tree which could be planted on the grassed triangle behind the village sign. Paul Kelf suggested a variety of oak tree which would cost £206.80 plus vat, there would be an additional

charge for planting.

There was concern raised by some members about planting such a large tree as an oak in this area of the village. Other locations such as the playing field or the Church Triangle would be more suitable.

The Chairman suggested some of the local businesses could be approached to ask if they would like to make a contribution. Cllr Greenacre added the Church PCC may also be able to contribute, and Revd. Bunn would make the dedication.

The Chairman will go back to Paul Kelf to seek ideas for the alternative locations

11. ROMAN FORT

It was reported the Norfolk Archaeological Trust have asked the Parish Council for possible funding ideas as they no longer receive funding from the EU or from the Parish Council. (it was agreed to take no action on this as they should be able to do their own research)

The Chairman added he has taken the photos of the flooding which occurs at the entrance to the Fort car park which will be forwarded onto the Trust. It was agreed by all members the grass verge next to the entrance to the Fort car park now looks in a terrible condition due to the amount of vehicles being parked on it.

12. TIME AND DATE OF NEXT MEETING & ITEMS FOR THE AGENDA

The next meeting will on Monday 17th April, 7.30pm at Burgh Castle Village Hall.

Agenda Item – Postwick Park & Ride

With no further business the meeting was closed at 8.25pm.