

Burgh Castle Parish Council

Chairman: Brian Swan

Vice Chair: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 12th December 2022 held at Burgh Castle Village Hall

Present: Cllrs B. Swan (Chair), B Grimmer (Vice Chair), M Greenacre, W Griffiths, J. Hogg, S. Titterington, K. Ruddock (Clerk) and Borough Cllr Myers.

The public section commenced at 7.30pm

PUBLIC SECTION

Borough Cllr Myers reported he had placed an article in the Village Voice explaining the NCC devolution bill, the article includes a link which will provide a detailed explanation concerning this process. At the moment there will not be any change into the current structure of local councils, there will not be a Mayor but there will be an elected leader, elected by public vote.

With no further business the main meeting commenced at 7.33pm.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Carter and County Cllr Smith. To accept the apologies proposed Cllr Swan, seconded Cllr Greenacre. All in Favour.

2. DECLARATIONS OF INTEREST

Cllr Greenacre – Belton with Browston Parish Council, Parochial Church Council, Burgh Castle Village Hall Committee & Burgh Castle Playing Field Committee
Cllr Swan – Village Hall & Burgh Castle Playing field Committee

3. MINUTES FROM LAST MEETING

The minutes from the meeting held on 14th November 2022 had been circulated to all members prior to the meeting. With one minor amendment made to accept the minutes as a true and accurate record proposed Cllr Greenacre, seconded Cllr Grimmer. All in Favour.

4. MATTERS ARISING

It was reported GYBC Enforcement Officer has now confirmed that the property owners of the bungalow next to Threeways on Butt Lane have now blocked off the new opening they made onto Butt Lane. Temporary fencing is in place and they have stated they intent to reinstate the wall.

5. HIGHWAY MATTERS

Amaroo, Butt Lane- dangerous entry to dyke exposed due to front wall being removed.

The Chairman reported the Clerk had received an email from an officer from the Environmental Dept at GYBC. The Officer stated the Rangers do not normally deal with this type of enforcement issue however as he area he visited the property to see what their intentions are regarding a replacement wall. He spoke to the property owner who informed him that the wall was originally removed due to its structural instability and that they would be replacing the wall but due to the weather it has been postponed. He brought the Parish Council concerns to her attention and asked

would be able to put something there temporarily to lower the current risk. She agreed and said that she would put something in place.

The Chairman added he has since checked the area and the fencing has been erected and the gap is now secured.

Pothole - Cllr Hogg reported there is a very big pothole on Mill Road (west side) next to the junction with Market Road and High Road. The pothole is now so big the road is starting to sink. It was agreed the Clerk will report this to NCC Highways Dept.

6. FINANCIAL MATTERS

Cheque Number	Detail	Amount
BACS	Kate Ruddock salary 463.36 less tax 92.80	£370.56
BACS	Nina Dockerty wage	£99.75
BACS	HMRC Kate Ruddock tax	£92.80
BACS	Garden Guardian (9th payment of 9) vat 108.29	£649.73
BACS	K. Ruddock – Oct, Nov, Dec tele/broadband	£30.00
BACS	Engraphics – burial ground plaque vat 17.50	£105.00
	Total	£1,347.84

Income from Burial Ground £981.00

Bank Balance after December payments

Premium Account £20,359.68

Community Account £ 25.00

To propose to accept the payment sheet above Cllr Griffiths, seconded Cllr Greenacre. All in Favour.

7. PLANNING

The following comments had been submitted to NCC prior to the meeting.

REF FUL/2022/0050

Welcome Pit, Butt Lane, Burgh Castle, Great Yarmouth, Norfolk, NR31 9PY: Non-compliance with condition 11 of planning permission ref. FUL/2021/0010 to allow the use of day/night sensor lighting as part of an overall lighting scheme for the operational area.: Folkes Plant & Aggregates

By Majority, councillors have no objections to this removal. However one member does not feel that there should be any increase in the security lighting system to what is currently in place, for environmental reasons and the effect of sudden lights on drivers on Butt Lane, as sensors are set off by animals as well as humans

Applications Approved:

06/22/0736/HH Hollies Farmhouse, High Rd Veranda balcony to rear elevation

8. 2023-2024 PRECEPT

The Clerk reported the Chairman had obtained a meeting report from the GYBC Policy and Resources Committee meeting dated 6th December 2022. Within this it had been confirmed that Parish Council's will no longer receive the Council Tax Support Grant as this is now not passed onto the Borough Council from Central Government.

The concurrent function grant has been reviewed and the bus shelter element has also been withdrawn however the latter will not affect Burgh Castle Parish Council. It does also state that in the 2023/24 financial year a working party will be looking into the other elements of this grant such as open spaces and burial grounds, therefore it is likely that we will see some reduction to both these in coming financial years.

Therefore with the council tax support grant being removed the precept will have to be raised by an additional £420, which will mean a total increase to the precept of 5% for the next financial year.

To accept the amended precept to include the increase of 5%, proposed Cllr Grimmer, seconded Cllr Titterington. All in Favour. Please note a copy of the precept is appended to and does form part of the minutes.

9. NEIGHBOURHOOD PLAN

The Chairman reported the Chairman of Belton with Browston Parish Council is continuing to do a great amount of work on the Neighbourhood Plan. GYBC have added this item onto the agenda for approval within their full Council meeting which is being held on Thursday 15th December. The Village Hall has been booked on Wednesday 25th January between 1pm and 3pm where Cllr Botwright will be available to answer any questions from members of the public about the plan.

10. BURIAL GROUND

It was reported the new plaque has now been purchased and installed by Engraphics, the resident has also paid for the installation.

The Chairman reported Mr Porter had inspected the condition of two benches within the burial ground.

The bench on the right hand side needs one section of timber replacing which will cost £162 plus vat.

The seat at the far end was so badly rotten it has had to be disposed of. The bench did however contain two dedication plaques, one of which is proving difficult to find next of kin details. They will need to be contacted to be informed of the new procedure on having a plaque installed on a bench. It was agreed for the Chairman to make further enquires, if the next of kin are not be located the plaque will be stored within the Parish Council filing cabinet for safe keeping. (the plaque for former Parish Clerk Alan Brackenbury will be relocated to another/the replacement seat in due course)

It was agreed Cllrs Greenacre and Grimmer will look into suppliers for obtaining quotations for a replacement bench.

11. 2023 MEETING DATES

The following meeting dates were confirmed for 2023.

9th January (is to be confirmed, this meeting may be cancelled due to the building works taking place at the village hall/lack of business after Christmas.), 13th February, 13th March, 17th April, 15th May, (Annual Meetings) 12th June, 10th July, 11th September, 9th October, 13th November and 11th December.

12. TIME AND DATE OF NEXT MEETING & ITEMS FOR THE AGENDA

The next meeting will be either the 9th January or the 13th February, 7.30pm at Burgh Castle Village Hall. Agenda items will include neighbourhood plan and Burgh Castle burial ground.

With no further business the meeting was closed at 8.03pm