

Burgh Castle Parish Council

Chairman: Brian Swan Vice Chairman: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 11th October 2021 at Burgh Castle Village Hall

Present: Cllrs B. Swan (Chair) M. Greenacre, B. Grimmer, W. Griffiths, J. Hogg, S. Titterington. P. Carter, J. Hogg, K. Ruddock (Clerk) and three members of the public including Borough Cllr Myers.

The public section commenced at 7.30pm

PUBLIC SECTION

- It was reported that 5 or 6 bags of rubbish had been fly tipped on Back Lane, after reporting this to GYBC the rubbish was collected within 24 hours.

- Borough Cllr Myers reported:

Letters have been distributed by GYBC notifying residents of a change to collection dates for black and green bins. There will be no change to the garden waste brown bins, but will double check this as it has been reported a resident on Stepshort has been notified there had been a change to their garden waste bin collection date.

Anglian Water have been out to inspect the Porters Loke pumping station again. All photos of the recent flood where sewage leaked from the site onto a neighbouring field, have been sent to them.

The main meeting commenced at 7.39pm

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received County Cllr Smith.

2. DECLARATIONS OF INTEREST

Cllrs Greenacre – Belton with Browston Parish Council, Parochial Church Council, Burgh Castle Village Hall Committee & Burgh Castle Playing Field Committee.

Cllr Swan – Burgh Castle Playing field Committee

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 13-09-21 had been prior circulated to all members by the Clerk. To accept as a true and accurate record Proposed Cllr Grimmer, Seconded Cllr Greenacre. All In Favour.

4. MATTERS ARISING

Cllr Titterington reported he had attended the recent Parish Liaison Meeting held by GYBC which was informative but brief lasting approximately 20 minutes, the next meeting will be in 6 months.

5. HIGHWAY MATTERS

- **County Councillors Budget – Kingfisher New Bus shelter**

No update concerning this item had been received from County Cllr Smith.

- **Parish Partnership proposal by Village sign layby**

After receiving information from NCC highways Engineer, it was agreed to proceed to obtain a quotation under the Parish Partnership Scheme for the following:

To install timber posts on the front and side of the grass verge. To install a grass screen and to reseed the verge. The Chairman reported the two broken curbs will be replaced and funded by NCC. The Parish Council will need to do a local consultation with Nos. 35/37 Butt Lane.

– **Plants outside Laurel Lodge, High Road**

There had been no update concerning this matter from County Cllr Smith

-- **Updates - on Cherry Tree Corner (clearance) & High Road by Crows Farm (surface)**

Cllr Greenacre reported County Cllr Smith is still waiting for an update on Cherry Tree Corner from NCC Highways Dept, there was no update on the High Rd surface at the corner by Crows Farm.

Previous Parish Partnership Scheme

The Clerk had circulated to all members prior to the meeting, a template showing the design of the new village signs which had been produced by NCC. After some discussion it was agreed to ask NCC for clarification why the signs varied in size, and to ask that size of the font used for the wording “Burgh Castle” be increased from the other lettering.

The Chairman reported the finger sign that is in need of being repaired at Stepshort/Butt Lane, has been reported to NCC.

6. ADMINISTRATION & FINANCIAL MATTERS

Cheque Number	Detail	Amount
BACS	Kate Ruddock salary 406.08 plus CLT hrs 47.58 less tax 90.80	£362.86
BACS	Nina Dockerty wage	£93.55
BACS	HMRC Kate Ruddock tax	£90.80
BACS	Garden Guardian – grass cutting	£613.09
BACS	K. Ruddock refund for ink and envelopes	£33.25
	Total	£1,193.55

To propose payment for the above sheet Cllr Grimmer, Seconded Cllr Carter. All In Favour.

7. PLANNING

Prior to the meeting the following comments had been submitted to GYBC and the Broads Authority

06/21/0765/PAD Burghwell Lodge, Market Rd Prior approval for change of use of former pigpens to no3. Dwelling houses

It was agreed to object to the planning application above. The location is outside of the Borough Wide Plan. There are great concerns with access to the highway, there is a lack of amenities in the area, no footpaths or public transport. The same objections apply to this application as raised in a previous application 06/20/0251/O Breydon View Market Road, which has already been refused.

BA/2021/0344/HOUSEH Change cladding to weatherboard cladding - Unit W17 Waveney Valley, Holiday Village, Butt Lane.

It was agreed to submit no objections subject to neighbours comments for the above application.

FUL/2021/0010 Welcome Pit, Butt Lane, Burgh Castle Continued use of Operational Area to service the existing and proposed extended quarry, retrospective erection of two storey portakabin, importation of up to 1500 tonnes of aggregate

Re-consultation of existing application - ref FUL/2019/0040 Northern Extension to existing approved pit with extraction of sand and gravel, restoration to a lake with landscaped slopes and reed beds, restoration to a lake, and retrospective erection of a perimeter bund for security purposes. It was agreed to object to both planning applications above.

The Parish Council do not want to see an extension to the area and the proposed 10 year time extension and are very unhappy with more retrospective applications (Re 'The Bund' and extended office buildings on this). The extension of area and time will result in a longer period of noise and dust for nearby residents and soil/sand deposited on our local roads. There is great concern with the extended time that large fully laden lorries will be on our narrow roads causing damage and pollution. However the Parish Council would like it noted, should the applications be approved, they would like the site improvements, to the access to the site and road, to be undertaken within six months of the approval date.

06/21/0752/F Foxglove, Back Lane - Conversion of loft space to residential accommodation, demolition of existing conservatory and construction of single storey extension
It was agreed to submit no objections subject to neighbours comments for the above application.

06/21/0753/F The Nursery, (Adj Oak View), Mill Road - Proposed erection of residential dwelling with garage

It was agreed to object to the above application as the development would be outside the Borough Wide Plan. There are highway concerns as the access to the properties would be opposite an already busy junction, and there are no footpaths in the part of the village for pedestrians. However it was agreed to add if the application is approved, to request that the property is set further back on the plot to allow more room for cars to be parked on the site.

06/21/0799/D Dovedale (Land Rear Of) Butt Lane (Reserved matters) Road, Materials, Planting, Boundary Treatment.

The Parish Council objects to the application above. The access to the site is not suitable. There is concern with the proposed road leading into the entrance. With the land being much higher on the Dovedale site than on Butt Lane itself, it is thought there would be a potential for flooding during heavy rainfall on Butt Lane. The Parish Council also objects to losing two trees on the site that had Tree Preservation Orders on them and do not show on the final proposals.

The following applications have been approved:

06/20/0318/O Land at Butt Lane (adj former Post Office) - Demolish and removal of existing bungalow, erect new dwellings

06/20/0234/F The Old Farm, Marsh Lane - Rear orangery extension

8. BURGH CASTLE FIRE HYDRANTS

It was agreed that Cllrs will check any fire hydrants close to them in the Parish to ensure they clear of vegetation and accessible. Any problems can be reported to the Chairman to be passed on to the fire service.

9. BURIAL GROUND

The Chairman reported he had obtained a quotation to purchase a double A4 notice board totalling £172.34 which would then be funded from Borough Cllr Myers ward budget.

After some discussion it was agreed to obtain a quote for an A3 notice board instead. It was agreed Cllrs Swan, Greenacre and Grimmer to proceed with ordering the noticeboard as there is limited time to obtain the ward budget funding. Borough Councillor Myers indicated that it could be funded from his ward budget as the clerk stated funds were still available
The Chairman reported more moles have appeared on a different area of the burial ground, the contractor will revisit.

10. GROUNDS MAINTENANCE CONTRACT

The Chairman reported the grounds maintenance job description has been updated following the last meeting.

It was agreed to place a ¼ page advert in the Village Voice costing £40, and to place a joint advert with Belton with Browston Parish Council in the EDP which will cost £50 for each council. It was agreed the closing date for applications will be the 15th December, tenders will then be discussed during the January meeting.

11. CONDITION OF RIVERSIDE BOARDWALK

It was agreed for the Clerk to contract the Trails Dept at NCC to report that some of the edging on the boardwalk is now missing, and some of the chicken mesh (wire) is rolling up in places. This may potentially cause a health and safety hazard.

12. COVID COMMUNITY MEMORIAL TOKEN

The Clerk reported the Parish Council will be receiving a plaque from NCC which is being presented to all members of the Parish in recognition of everyone's work and efforts during the covid pandemic. The plaque will be presented during a future Parish Council meeting and can be mounted either inside or outside, at an agreed location. Councillor Greenacre stated that it could go on the outside of the Village Hall

13. DATE OF NEXT MEETING & AGENDA ITEMS

The next meeting will be held on Monday 8th November 2021 7.30pm at Burgh Castle Village Hall.
Agenda items to include:
Speedwatch

With no further business the meeting was closed at 8.37pm