

Burgh Castle Parish Council

Chairman: Brian Swan Vice Chairman: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 13th July 2020 remotely using Zoom

Present: Cllrs B Swan (Chair), B Grimmer, M Greenacre, W. Griffiths, P. Carter, K. Palmer (Clerk), Borough Cllrs Myers and Cameron and one member of the public.

PUBLIC SECTION

Borough Councillor Cameron reported she had received a complaint from a resident concerning a planning application for Burgh Hall, neighbouring residents had not been consulted and concerns there are already more residents on site than holiday makers. Borough Cllr Myers confirmed he had spoken to the resident and directed them on their objection however he cannot be directly involved as he has to remain impartial as he is a member of the development control committee.

Borough Cllr Cameron reported she had received a video from the owner of the Queens Head showing a problem with flooding which she has forwarded onto NCC Highways and County Cllr Smith.

The main meeting commenced at 7.11pm

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Hogg as he does not have computer access and Cllr Nichols. To accept the apologies proposed Cllr Greenacre, Seconded Cllr Griffiths. All In Favour.

2. DECLARATIONS OF INTEREST

Cllrs Greenacre and Nichols – Belton with Browston Parish Council.

Cllr Greenacre – Parochial Church Council, Burgh Castle Village Hall Committee & Burgh Castle Playing Field Committee. Cllr Swan – Burgh Castle Playing field Committee

Cllr Greenacre – Planning application 06/20/0234/F

The public section was reopened at 7.14pm to discuss the following planning application

06/20/0210/CU Mill Farm, Mill Road Change of use from paddock to storage of touring caravans

The applicant was present to address concerns related to the application that included access to the site, planting and screening of the site and traffic movement.

After some discussion it was agreed by all members to object to the application due to the following reasons.

- Commercial enterprise, not inkeeping with the environment.
- May be intrusive to the surrounding area.
- There are already too many caravans in the village without having the storage.
- Extra volume of traffic that would be generated in the village from having people maintaining the vans, Mill Road is already a very busy road.
- Concerns with access into and from the site and disposal of effluent.
- Loss of agricultural land.

The public section was closed and main meeting resumed at 7.22pm

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 8-06-20 had been prior circulated to all members by the Clerk. To accept the minutes as a true and accurate record. Proposed Cllr Greenacre, Seconded Cllr Griffiths. All In Favour.

4. MATTERS ARISING

-The Chairman gave thanks to Mr Charles Porter for installing the new village noticeboard at no cost.

- Cllr Greenacre gave thanks to the Chairman and Mrs Swan for the planting at the village sign flowerbeds which look very nice.

5. ADMINISTRATION & FINANCIAL MATTERS

CQ Number	Detail	Amount
101374	Kate Palmer salary 396.48 less tax 79.20	£317.28
101377	Nina Dockerty wage	£91.56
101376	HMRC Kate Palmer tax 79.20	£79.20
101378	Garden Guardian (vat 112.15)	£672.90
101379	B. Swan refund for noticeboard pins and land registry	£4.78
101380	M. Riches – cut back hedge Church Loke	£96.00
	Total	£1,261.72

To propose payment for the sheet above with the agreement the Parish Council will fund all of the payment to M. Riches Cllr Swan, Seconded Cllr Griffiths. All In Favour.(Councillor Greenacre abstained)

6. CHURCH LOKE MAINTENANCE/OWNERSHIP/ACCESS & BURIAL GROUND INCLUDING SOIL HEAP

Church Loke- pot hole

The Chairman reported nothing had been noted in the land registry search concerning ownership of the Loke. After discussion it was agreed the Parish Council will fund the repair of the pothole. The area where it is located is where hearse's are parked during burials so it would fall to the Parish Council to undertake the repair. The Chairman will obtain quotes and will report back at the next meeting.

Burial Ground - removal of spoil heap

The following two quotations had been obtained (The third person contacted had declined to Quote):

Folkes £1500 plus vat

M. Riches £380 plus vat

The Chairman Proposed to accept the quotation provided by M. Riches subject to seeing insurance. Seconded Cllr Griffiths. All In Favour.

7. PLANNING

06/20/0219/F Sonning High Rd Revised application for detached chalet style dwelling

It was agreed to submit no objections subject to neighbours comments for the application above with the following concerns: parking may be tight on site, there are now two access points on the revised application and it is a large development.

06/20/0234/F The Old Farm, Marsh Lane Rear single storey orangery extension

It was agreed to submit no objections subject to neighbours comments for the application above.

06/20/0251/O Breydon View, Market Rd Outline for 2 single storey dwellings with garages

It was agreed to object to the application above due to the following reasons:

- The development is outside the Borough wide plan.
- Highways issues such as there are no pavements or bus services along this area of the village, increase in extra traffic that would be generated on an already very busy stretch of road.
- The proposed development is not be within the village.
- Concerns regarding access onto the road.

The following application has been refused:

06/20/0040/F Queens Head PH, High Rd 4 semi detached dwellings with parking

Tree Preservation Orders:

TPO No.9 Trees on Land at Dovedale, Butt Lane, Burgh Castle

Notification had been received from GYBC to place a T.P.O on three trees at the front of Dovedale. However it was agreed for the Clerk to contact GYBC to request a T.P.O is also placed on the walnut tree which is situated behind the property.

BA/2020/0176?TPOA

Notification had been received from the Broads Authority to permit a lower branch to be removed on two trees located at Castle Villa, Church Road

Planning Enforcement

-6 Coronation Terrace, Butt Lane

Borough Cllr Myers reported after having checked with County Cllr Grant the land to the side of the property which the land owner currently rents from GYBC will not be sold. If the access point is widened this must be report to either Borough Cllr Myers or County Cllr Grant.

-Woodlands, Porters Loke

Planning Enforcement has visited the site, measured and taken photos and has confirmed no permission is needed.

-Roman Way, Butt Lane

Borough Cllr Myers has passed various emails onto the Environmental Dept who also deal with licensing after reports there are many items being sold from in front of the property, and there is a horse box permanently parked on the side of the road outside the property, he will follow this up to ensure a visit has been made.

8. BANKING FACILITIES

The Chairman gave thanks to Cllr Griffiths for setting up the online banking access. Cllr Griffith now has a card reader to access the accounts and has sent instructions into Cllr Grimmer on how to gain access.

It was agreed by all members for Cllr Swan to become the fourth signatory on the accounts also with online access. The new Internal Control Officer shall be appointed at the next meeting.

Proposed Cllr Greenacre, Seconded Cllr Griffiths. All In Favour.

9. PORTERS LOKE, STEPSHORT & BUS STOP ROAD MARKINGS

The Chairman confirmed there has been no movement for these outstanding Highways matters. It was agreed for the Clerk to again contact County Cllr Smith to find out when these items will actioned.

The Chairman stated that he would be contacting the holiday camp manager as with the reopening of sites there had been parking issues of vans opposite Cement Cottages and opposite Welcome Pit as the site management will not allow them to remain on the camps during visitors holidays

10. PARISH PARTNERSHIP SCHEME

Details of the new 2021 scheme have been released with the deadline being the 7th December to submit any proposals onto N.C.C. This item will be on the agenda at the next meeting to be discussed by all members.

11. DATE OF NEXT MEETING & AGENDA ITEMS

The next meeting will be held on Monday 14th September 2020. All being well the meeting will take place at the Burgh Castle Village Hall, with all social distancing requirements in place and a maximum of 15 people allowed in the room.

Agenda items to include: I.C.O. Appointment, Parish Partnership Scheme, Speed Watch

With no further business the meeting was closed at 7.55pm