

Burgh Castle Parish Council

Chairman: Brian Swan Vice Chairman: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 10th June 2019 at Burgh Castle Village Hall

Present: Cllrs B Swan (Chair), B. Grimmer, J. Hogg, M Greenacre, P. Carter, W. Griffiths, K. Palmer (Clerk), and 4 members of the public including Borough Cllr Myers.

The public section commenced at 7.30pm

PUBLIC SECTION

- It was reported no update had been received from Highways concerning the wooden posts on Mill Road. It was agreed for the Clerk to chase this up with NCC and to copy in County Cllr Smith.
- It was agreed to find out if the entrance fencing that has come out of the extended driveway outside Claire House, Lords Lane is on privately owned land or if it is on the Highway.
- It was reported some new fencing has been installed near to the viewing point at the Fort, however there is still a large gap. It was agreed to notify the Trust about this, and for the Clerk to again request the site visit with Mr Cockerill from English Heritage.
- Borough Cllr Myers reported he has formed a new Independent Group in the Borough Council, and is now sitting on the following Committees: Policy and Resources, Economic Development and Development Control.

With no further business the main meeting commenced at 7.35pm

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Nichols and from Borough Cllr Cameron. To accept the apologies Proposed Cllr Greenacre, Seconded Cllr Hogg. All In Favour.

Note - It was agreed that in future apologies would only be recorded if actually received prior to the meeting

2. DECLARATIONS OF INTEREST

Cllrs Greenacre and Nichols – Belton with Browston Parish Council.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on the 13th May 2019 had been prior circulated to all members. To accept as a true and accurate record Proposed Cllr Carter, Seconded Cllr Hogg. All In Favour.

4. MATTERS ARISING

There were no matters arising.

5. SPEED WATCH

Cllr Griffiths reported the group has lost three volunteers, they have gained one but are generally struggling to find volunteers. They are continuing to go out and target areas in the village when they can.

6. HIGHWAY MATTERS

- Cllr Hogg reported there had been a traffic count between the Welcome Pit and the entrance to the Kingfisher site. After making enquiries it was stated it had not been undertaken by Highways. It was agreed to ask County Cllr Smith to find out who had instructed the count to be undertaken.
- It was agreed for the Clerk to chase up Jonathon Taylor from NCC for an update following the site visit.

-It was agreed copy in County Cllr Smith into an email to Paul Sellick concerning the following matters :

- a) To enquire on the status of getting the road repaired outside Coronation Terrace. The two potholes have got worse, and is potentially hazardous for the elderly resident on crutches.
- b) Would he (Councillor Smith) be able to fund a traffic count in the village if one is needed.
- c) The Parish Council understands the repair to Stepshort is to be undertaken in September but when is it to be reconstructed /resurfaced? It had been previously stated this work was going to be undertaken in 2019.

7. VILLAGE SIGN – BENCH & PLANTING OF TREES & FLOWER BEDS

It was reported new flowers have been planted in the beds by the contractor, but they are all of one variety, there was also some concern voiced at the general condition of the beds, and that the Burial Ground had not been mulched after being cut.

After some discussion it was agreed to contact Garden Guardian to find out what they intend to plant for autumn, also to instruct them to purchase the plants whenever possible from Burgh Castle Nursery. To ask them to mulch the Burial Ground after it has been cut and to ask for a monthly work report.

Cllr Grimmer reported the new bench has been purchased from GY Norse. To provide the bench, install it on a concrete base and to include the plaque the total amount came to £849.65 plus VAT. The bench will be installed by the end of July, no payment will be needed from the Parish Council as it has been privately sponsored. The sponsor has asked for their name to be withheld, the plaque on the seat will read “In the memory of Victor Badnall”. The sponsor will be funding the purchase of the two trees costing up to £150 each, these will be planted in September or October.

8. YARE VALLEY HOLIDAY PARK

The Clerk reported after contacting the planning department a list of planning applications had been sent and from the information provided it stated the site could hold approximately 100 static caravans. However it was agreed the Parish Council needed confirmation of how many licences the site held, therefore the Clerk to contact the Enforcement officer about this.

9. BURIAL GROUND SIGNAGE

Cllr Greenacre reported the quote to purchase a 2ft x 3ft sign from the Signsmith came to £215 inc vat, for the wood and plastic, and this includes approximately 50 words on the sign & **installation**. It was agreed the sign should be placed in front of the shrubs half way down the site. It was agreed two Cllrs should be nominated to monitor the graves and to remove items if need be. Cllrs Greenacre and Swan confirmed they would be willing to do this. It was also agreed to ask the Village Hall Committee if left items can be stored in a cupboard in the hall. Cllr Greenacre confirmed she forward the exact wording to the contractor.

10. EXTENSION OF PUBLIC SPACE PROTECTION ORDER No. 1

It was reported after making enquires the information received from the Borough Council was incorrect. The consultation on the extension of the order finished on the 29th May. The order has been approved, and it states the Police have the ability to stop people drinking alcohol in public areas if they have become a nuisance.

11. PLANNING

At 8.15pm the Chairman opened the meeting to hear comments from the public.

The applicant submitting the Burgh Castle Nursery application confirmed the foot print of the original building which **will be** taken down will be followed in the new application. Any asbestos found will be taken away and disposed of at a licensed tip. The flood and environmental reports

have been completed, and a bio tank will be installed at the site

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At 8.20pm the meeting was again closed.

After discussion it was agreed by all members to submit no objections subject to neighbours comments for the planning application below. It was agreed to ask Borough Cllr Myers to ask for the application to be called into the Planning and Development Committee.

06/19/0267/F Burgh Castle Nursery, Mill Rd Demolition & erection of new dwelling

BA/2019/0149/HOUSEH Holden House, Church Road Extension to garage and erect car port
It was agreed to submit no objections subject to neighbours comments for the planning application above.

BA/2019/0090/HOUSEH Bishy Barneybee, Back Lane Extension to side of house Revised drawings

It was still agreed to object to the application above. It was felt the extension would be out of character for the area and is too large for the site. It does not show a thatched roof and would be blocking access/ right of way for marsh owners.

The following application has been approved.

06/19/0144/O Tree Tops, High Rd Erection of new building and garage

It was agreed for the Clerk to contact Caroline Davison from the Norfolk Archaeological Trust to ask for the sign at the kissing gate by the Church to be reworded to say “ The Fort in Burgh Castle is managed by the Norfolk Archaeological Trust.

12. FINANCIAL MATTERS

Cheque Number	Detail	VAT	Amount
101305	Kate Palmer salary 396.48 less tax 79.40		£317.08
101306	Nina Dockerty wage		£86.21
101307	HMRC Kate Palmer tax		£79.40
101308	Garden Guardian – grounds maintenance 2 nd payment of 8 instalments	£113.00	£678.00
		Total	£1160.69

To propose the above sheet for payment Cllr Swan, Seconded Cllr Grimmer. All In Favour.

13. ITEMS FOR THE NEXT AGENDA, PLUS TIME AND DATE OF NEXT MEETING

- Burial Ground review of fees and signage. -Yare Valley Holiday Village
- Highway Matters
- Village Sign Bench and Planting of Trees and Flowerbeds

With no further business the meeting finished at 8.30pm