

Burgh Castle Parish Council

Chairman: Brian Swan Vice Chairman: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 8th July 2019 at Burgh Castle Village Hall

Present: Cllrs B Swan (Chair), B. Grimmer, P. Nichols, M Greenacre, P. Carter, W. Griffiths, K. Palmer (Clerk), and 5 members of the public including Borough Cllr Myers and County Cllr Smith.

The public section commenced at 7.30pm

PUBLIC SECTION

-County Cllr Smith reported he had received an update from the Highways engineer concerning the posts on Mill Road. The posts have not been approved or authorised, however they have been set back. Some posts also have reflectors on them so it is felt they serve a purpose therefore no action is being taken to get them removed. The pot holes on Butt Lane near to Corronation Terrace have been filled. The repairs to Stepshort will be carried out in the autumn as the road will have to be closed.

-It was reported Breydon Water Holiday Village are no longer allowing holiday makers to park vans on site, and are directing them to park at the Queens Head or in Gorleston. This has resulted in vans being parked on the grass verge outside the site on Butt Lane. County Cllr Smith stated he will speak to the General Manager about this and will also arrange for a site meeting with the Highways Engineer to enquire adding double yellow lines along this side of the road which could also go at the entrance to Porters Loke. It was also reported the hedge fronting Yare Village are also in need of being cut back. It was agreed the Parish Council will write a letter of complaint to the Holiday Village concerning the issues above.

Borough Cllr Myers stated he is still waiting for an update on the Burgh Castle Nursery planning application.

With no further business the main meeting commenced at 7.45pm

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Hogg and Mr Childs. To accept the apology Proposed Cllr Swan, Seconded Cllr Greenacre. All In Favour.

2. DECLARATIONS OF INTEREST

Cllrs Greenacre and Nichols – Belton with Browston Parish Council.

Cllr Greenacre – Parochial Church Council, Burgh Castle Village Hall Committee & Burgh Castle Playing Field Committee

Cllr Swan – Burgh Castle Playing field Committee

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on the 10th June 2019 had been prior circulated to all members. To accept as a true and accurate record Proposed Cllr Griffiths, Seconded Cllr Grimmer. All In Favour.

4. MATTERS ARISING

-A site meeting with Mr Cockerill from English Heritage has been arranged for Friday 19th July at 10am, meeting at the Fort.

-The following update had been received from Jonathan Taylor NCC:

We are currently compiling the feasibility report which will include all the suggestions (Butt Lane (Coronation Terrace), Cherry Tree Corner, Mill Fields Link signing and bus re-routing) that were mentioned at our site meeting earlier in the year. The proposals are currently with our safety team who will be undertaking a formal safety audit next week with the report from this due a couple of

weeks after this. The intention following this is, if no adverse comments are highlighted in the safety report, to submit the feasibility report to senior officers with recommendations for formal sign off. Once the report is complete I will be more than happy to share this with the parish. As stated at the time of our meeting, my brief was only to meet with parish councils for scoping purposes, it will then be decided by senior colleagues if sufficient funds are available to implement all/any of the proposals.

Once I have a copy of the feasibility report or any other relevant information I will be sure to let you know.

-After receiving an email from Caroline Davison from the Norfolk Archaeological Trust it was agreed to go back to her to emphasize the signage needs to read "Burgh Castle Roman Fort is owned by Norfolk Archaeological Trust....." .

-The new entrance at Claire House, Lords Lane has been reported to Highways for their Enforcement Officer to look at as there is now no splay on the property & it is felt the fencing is too close to the highway edge.

5. PARISH PARTNEERSHIP SCHEME 2019/20

It was agreed to opt out for one year due to there being no budget to undertake a new scheme. However it was pointed out County Cllr Smith does have some funding from his Highways budget to fund a small project, one such project could be the the installation of the double yellow lines on Butt Lane which had previously been discussed.

6. HIGHWAY MATTERS

-It was agreed to send a letter to 3 Hill Drop Cottage, Butt Lane requesting their tree and hedge be cut back.

-Porters Loke name plate needs replacing and the sign at the top of Mill Road is green, it needs cleaning and the hedge cut back.

7. VILLAGE SIGN – BENCH & PLANTING OF TREES & FLOWER BEDS

Cllr Grimmer reported the bench will be installed by the end of July. It was generally agreed that instead of the contractor planting winter pansies the Parish Council should purchase low level shrubs for the flower beds which would provide year round colour and would not require as much watering during the summer months.

It was reported the contractor purchases his flowers from his local charity run nursery and he does not have mulching equipment on his mower used in the Burial Ground.

8. YARE VALLEY HOLIDAY PARK

The following reply had been received from the GYBC Planning Dept:

It appears from our records that both Yare village and Bure village are covered under the same licence. A new licence was issued at the beginning of the year because of a change of address for the owners, but the information I could get from their 2013 licence states:

- a. A maximum of **379 static holiday caravans**, for holiday purposes, may be occupied on site during the period from 07 February in any year to 07 January the following year.

It was reported that phase one development is due to start soon at the Cherry Tree Holiday Park.

9. BURIAL GROUND SIGNAGE, HEDGES & TREES

-The Chairman reported the sapling tree in the skip compound has been removed with no charge.

-A very large 8ft high post has come out of the ground in the skip compound. David Skipper is going to resecure it by concreting it in, costing £50.

-The outside hedge near the skip compound is going to be cut back by M. Riches. The Church have agreed to share the cost, the quote being £100 including vat and will be completed in the next 2/3 weeks. Proposed Cllr Swan, Seconded Cllr Grimmer. All In Favour.

-Other very overgrown hedges need topping in the Burial Ground therefore the Chairman and Cllr Greenacre will meet with the contractor to obtain an quote, the Norfolk Archaeological Trust may contribute towards this maintenance.

-It was agreed to not proceed with the new signage at the current time until the above works have been completed.

-It was agreed from the 1st September to change the burial ground fees to:

Stillborn Nil

Under 16 Nil

Over 16 £341

Ashes U16 Nil

Ashes Over 16 £162

Memorial £140

Searching Burial register /duplicate Docs £30

The increase is to keep the charges n line with the Churchyard fees. Proposed Cllr Swan, Seconded Cllr Greenacre. All In Favour.

10. PLANNING

06/19/0331/F The Gannel, High Rd Variation of condition 2 and materials amended
It was agreed to submit no objections subject to neighbours comments for the application above.

06/19/0336/O Church Farm, New Rd, Bradwell 150 dwellings, full permission & 450 dwellings outline plan

It was agreed to object to the planning application above. The local roads would not be able to cope with the extra traffic, before new dwellings are build new infrastructure must be in place first and both access points need roundabouts.

The following application has been granted:

06/19/0230/F Sonning (land to R/O) High Rd New bungalow with garage

The following application has ben refused:

BA/2019/0090/HOUSEH Bishy Barneybee, Back Lane Extension to side of house

The following Tree Preservayion Order has been confirmed:

T.P.O Number 7 of 2019 Trees on land at Porters Loke (on boundary of Kingfisher & Burgh Castle Marina sites) off Butt Lane

11. FINANCIAL MATTERS

Cheque Number	Detail	VAT	Amount
101309	Kate Palmer salary 396.48 less tax 79.20		£317.28
101310	Nina Dockerty wage		£86.21
101311	HMRC Kate Palmer tax		£79.20
101312	Garden Guardian – grounds maintenance	£113.00	£678.00
101313	K. Palmer – tel/broadband July, August, Sept 2019		£30.00
		Total	£113.00
			£1190.69

To Propose payment for the sheet above Cllr Grimmer, Seconded Cllr Nichols. All In Favour.

12. ITEMS FOR THE NEXT AGENDA, PLUS TIME AND DATE OF NEXT MEETING

Next meeting Monday September 3rd (7.30pm)

- Burial Ground matters
- Yare Village Holiday Village
- Highway Matters
- Speedwatch
- Village Sign Bench and Planting of Trees and Flowerbeds

With no further business the meeting finished at 8.25pm