

# **Burgh Castle Parish Council**

Chairman: Trevor Greenacre Vice Chairman: Bob Grimmer

## **Minutes from the Parish Council Meeting held on Monday 11<sup>th</sup> March 2019 at Burgh Castle Village Hall**

**Present:** Cllrs T. Greenacre (Chair), B. Grimmer, J. Hogg, B. Swan, P. Nichols, W. Griffiths, K. Palmer (Clerk), and 9 members of the public including Borough Cllr Drewitt and Lawn and County Cllr Smith

*The public section commenced at 7.30pm*

### **PUBLIC SECTION**

-Following another road accident on Mill Road Cherry Tree Corner it was agreed for County Cllr Smith to enquire could the roads speed limit be reduced from 40mph to 30mph.

-It was agreed for the Clerk to contact the Broads Authority to enquire if they are aware of any developments at Bishy Barnaby, Back Lane as an out building has been demolished.

-County Cllr Smith reported he has can confirmation from Paul Sellick that the works near to Coronation Terraces will be undertaken.

-GYBC have replaced the old rubbish bin at the Church Triangle.

*With no further business the main meeting commenced at 7.41pm*

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr Carter. To accept the apology Proposed Cllr Swan, Seconded Cllr Nichols. All In Favour.

### **2. DECLARATIONS OF INTEREST**

Cllr Griffith declared an interest in item 5 planning ref 06/19/0107/F and item 7 Grounds Maintenance.

### **3. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 11/02/19 had been prior circulated to all members by the Clerk. To accept the minutes as a true and accurate record Proposed Cllr Griffith, Seconded Cllr Hogg. All In Favour.

### **4. MATTERS ARISING**

-Parish Council Election nomination papers are available from the Parish Clerk or from the Town Hall. The nomination papers must be returned by hand to the Town Hall between the 21<sup>st</sup> March and 3<sup>rd</sup> April. They must be handed to a member of the Electoral Team to be checked.

### **5. PLANNING**

It was agreed to submit no objections subject to neighbours comments for the following two applications:

06/19/0057/F	Mill Nurseries, Mill Road	Replace caravan with two bedroom bungalow
06/19/0096/F	The Old Farm, Marsh Lane	Erection of annexe & extension of dwelling for garage

It was agreed not to submit any comments for the following application:

06/19/0107/F	Four Acres, Mill Road	Single storey extension
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It was agreed to object to the following two applications due to the loss of the layby.

06/19/0106/F	35 Butt Lane	Widening of existing driveway
06/19/0110/F	33 Butt Lane	Widening of existing driveway

The following applications have been approved:

06/18/0594/F Burgh House, High Road 6 Warden controlled self sufficient home for the elderly  
06/19/0035/F Walnut Tree Cott, Mill Rd Erection of garage with store  
BA/2018/0466/FUL Belton Marshes Installation of new piling for flood defences

The following TPO has been confirmed:

TPO No.4- Trees at Mill Road Burgh Castle

## 6. SPEEDWATCH

Cllr Griffiths reported the group are still going out on a regular basis.

## 7. GROUNDS MAINTENANCE CONTRACT

It was agreed by all members to defer this item until the next meeting as only two of the three quotations had been received. Due to the time constraint with the new contract needing to start from the 1<sup>st</sup> April 2019 it was agreed an extra meeting will be called to deal with this one issue. It was agreed to hold the meeting on Monday 25<sup>th</sup> March at 7pm, the meeting will be incamera.

## 8. N.C.C. HIGHWAYS SITE INSPECTION

Following the site inspection with Highways Engineer Jonathon Taylor the follow areas were looked at:

Butt Lane (Coronation Terrace)- Discussions were held around potential footway link (trod) from the existing bus stop through to the Fort. NCC will be contacting Norfolk Archaeological Trust for their views.

Cherry Tree Corner- It was generally felt a new footway on the western side in the grassed area would be the safer option. The existing bus top opposite the holiday park has no shelter, and vegetation adjacent to the stop needs trimming back.

Mill Fields Link – It was requested to provide a footpath sign on Mill Lane.

Existing Bus Service- It was requested would it be possible to alternate the direction of the existing bus service, this would mean a bus in each direction every 2 hours. NCC will discuss this with the Transport Team and the Bus Operator.

-Funding has been acquired to improve access to Great Yarmouth, part of the funding is to improve Public Rights of Way. One scheme is to improve access along 4.5 miles of flood bank on Angles Way between Breydon Bridge and Burgh Castle. The works will be to scrape back and resurface the flood bank to provide a wider path.

It was agreed by all members to support this work, and to suggest could the works be extended down as far as the Fishermans in Burgh Castle.

## 9. FINANCIAL MATTERS

Cheque Number	Detail	Amount
101287	Kate Palmer salary 384.82 less tax 76.80	£307.52
101288	Nina Dockerty wage	£82.22
101289	HMRC Kate Palmer tax	£76.80
101290	Sage Gardening	£394.75
	Total	£861.29

To propose the above sheet for payment Cllr Swan, Seconded Cllr Hogg. All In Favour.

## **10. PARISH CLERK ACCESS TO INTERNET BANKING**

The Clerk reported she had received guidelines from Nalc concerning internet banking for payments of invoices and to pay employees. The guidelines included the Council must appoint two Councillors who are not signatories to verify payment sheets made from the internet banking against sample invoices selected at random on a regular basis.

It was agreed by all members for the Clerk to proceed to set up the internet banking. Proposed Cllr Swan, Seconded Cllr Grimmer. All In Favour.

## **11. BURGH CASTLE MARINA**

Borough Cllr Drewitt stated an Officer had visited the site. Some trees have been cut down with more to follow, however there are approximately 12 trees which are looking to have TPO's placed on them so will be protected. Borough Cllr Drewitt stated he is still looking into the original application which states it is licensed for over 200 holiday pitches.

Councillors Greenacre, Hogg and Swan had attended a site meeting with the new owners of the Marina, during which time a brief report on the development of the site was discussed.

Cllr Carter has also received a complaint from some residents concerning the amount of hedges that have been cut down, and the impact this will have on the wildlife in the area.

## **12. BROADS AUTHORITY CONSULTATION**

Currently there are two separate issues, the first being the Broads Authority are running a consultation on changes to their Local Plan. The closing date to submit comments being the 15<sup>th</sup> March.

Secondly GYBC have been asked to respond to a recent "Call for Evidence" by the Glover Review of National Parks and Areas of Outstanding Beauty. The response from GYBC highlighted in particular the concern about the Proposal for the Broads Authority to significantly extend its boundaries. If implemented it would mean the Broads Authority would become the Planning Authority for the majority of the Borough. It is not clear as yet if the Glover review intends to propose any boundary changes itself, any Broads boundary change would require an act of parliament.

## **13. EMPLOYEE APPRAISALS**

Cllrs Grimmer and Swan reported both the Clerks and the Caretakers appraisals have been carried out with no issues raised in both cases.

The Clerk reported she had received a letter from Eastles Farm stating the overgrown hedgerow in need of being cut back is the responsibility of NCC. It was agreed to forward the matter onto highways department.

## **14. ITEMS FOR THE NEXT AGENDA, PLUS TIME AND DATE OF NEXT MEETING**

The Parish Council Meeting on Monday 25<sup>th</sup> March 2019 at 7pm  
Grounds Maintenance

The Parish Council Meeting on Monday 8<sup>th</sup> April 2019 at 7.30pm  
-Existing Maintenance

*With no further business the meeting finished at 8.16pm*