

Burgh Castle Parish Council

Chairman: Trevor Greenacre Vice Chairman: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 11th February 2019 at Burgh Castle Village Hall

Present: Cllrs T. Greenacre (Chair), B. Grimmer, J. Hogg, B. Swan, P. Carter, W. Griffiths, K. Palmer (Clerk), and 8 members of the public including Borough Cllr Drewitt.

The public section commenced at 7.30pm

PUBLIC SECTION

-Concern was raised about a proposal that has been put forward by the Broads Authority to possibly extend their area of influence over the Great Yarmouth area which if approved would cover Burgh Castle and surrounding areas. If agreed the question of where would future planning applications be submitted, would they go directly to the Broads Authority?

Borough Cllr Drewitt informed a review of the National Parks has been undertaken and Great Yarmouth Borough Council has vigorously rebuffed the proposal. Borough Cllr Drewitt stated he will forward the letter of rebuffal through to the Clerk for the Councils information. Changes to the Broads Authority Plan is currently in the consultation process with the deadline being 16th March.

-The matter of posts outside some properties on Mill Road was discussed. It was reported some properties have done so to prevent the bank next to their property being lost over time as there is no edging curbs. It was reported NCC Highways are looking into this and any posts that have been installed on NCC land the property will have to be moved.

-Borough Cllr Drewitt was asked to find out if there are any trees with Tree Preservation Orders on the Marina Park.

-It was reported the Boardwalk footbridge has been repaired and is in good order.

-The Chairman stated he would like the Clerk to contact County Cllr Smith for him to make enquiries as to whether a footpath can be installed on Mill Road. There is great concern that someone could potentially be killed when walking up the road. The amount of speeding traffic is only going to get worse when the new housing estates have been built in Bradwell. It was agreed for the Clerk to also ask County Cllr Smith to contact Jonathon Taylor at County Hall who is the designer looking into low cost pedestrian/bus items linked to holiday parks.

-It was reported there is a public exhibition at New Road Centre on 1st March, 4pm to 6pm to view the proposed plans by Badger Builders to develop the land at the top of New Road, 600 houses.

With no further business the main meeting commenced at 7.45pm

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Nichols, County Cllr Smith and Borough Cllr Lawn. To accept the apologies Cllr Griffiths, Seconded Cllr Carter. All In Favour.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 14/01/19 had been prior circulated to all members by the Clerk. To accept the minutes as a true and accurate record Proposed Cllr Griffiths, Seconded Cllr Swan. All In Favour.

4. MATTERS ARISING

There were no matters arising.

5. PLANNING

The following applications are been granted:

06/18/0692/F	10 Cement Cottages, Butt Lane	Single storey back addition
06/18/0691/F	11 Cement Cottages, Butt Lane	Single storey back addition
06/18/0693/F	12 Cement Cottages, Butt Lane	Single storey back addition
06/18/0702/F	Crows Farm, High Road	Variation of cond 3, car boot sales 32 days

It was agreed to submit no objections subject to neighbours comments for the application below with the condition the garage/store is strictly for non residential use.

06/19/0035/F Walnut Tree Cottage, Mill Road Erection of Garage with store

It was agreed to submit no objections subject to neighbours comments for the application below with one condition stating if one of the bungalows is sold separately in the future the shared entrance to both properties is maintained.

06/19/0036/F Strawlands (land to north) Mill Rd Erection of 2 bungalows and garages

-It was reported the reason why the planning application for 10 new dwellings on Butt Lane has not been finished is because Natural England have raised an objection and the Borough Council are waiting a reply from the applicant.

6. SPEEDWATCH

Cllr Griffiths reported the group have been out and about. Seven letters had been sent in January, there have not been as many people caught speeding in that month.

-It was agreed for the Clerk to enquire with PC Potter what the Sam2 information is being used for.

7. GYBC PARISH LIAISON MEETING

-It was likely the next Parish Liaison Meeting will fall on the 11th March, the same date as the Burgh Castle meeting. Therefore no question will be submitted as the Councillor submitting the question to be added to their agenda has to attend the meeting.

8. N.C.C. HIGHWAYS SITE INSPECTION

16th January 2019 Burgh Castle Highways Site Meeting

Mill Road / Butt Lane Junction

Already patched tarmac need reinstating.

ACTION: None to be undertaken at the current time

Mill Road / Butt Lane Junction

Tree/vegetation covering the 30mph sign plus two other signs so they are not visible when approaching the junction.

ACTION: Highways to will remove the vegetation covering the signs.

Mill Road

Posts installed which are possibly outside the property owners boundary on: Willow Cottage, Sunnyside and Shrublands.

ACTION: Highways to check if they have been installed outside the property boundary. If it is the case the owners will be notified and asked for them to be removed or moved back.

Market Road

Overgrown hedge running down both sides of the road next to Eastles Farm.

ACTION: The Parish Council are in process of sending a second letter to the landowner. If no

action is taken then Highways will send a letter requesting the hedges are cut back.

High Road

Hedges in need of being cut back outside The Manor and also further up High Road towards Church Road.

ACTION: Highways agreed this would be undertaken in due course but no date given.

Butt Lane (Bure Valley Holiday Park)

Shape of road and problem with gullies.

ACTION: Highways agreed this can be looked at in the long term but no action at the present time.

Butt Lane (Dovedale)

Bad shape of footpath and is in poor condition.

ACTION: Highways will look at this in the long term but at present no action.

Stepshort

Hump in the road and muddy footpath

ACTION: No action for hump in the road, but will ask GYBC for footpath to be cleared.

-It was agreed for the Clerk to report to County Cllr Smith no work has as yet been undertaken to fill the outside edge of the road near to Corination Terrace

-It was agreed for the Clerk to contact GYBC to report the litter bin by the Church still needs replacing and also needs to be located further back.

9. FINANCIAL MATTERS

Cheque Number	Detail	Amount
101282	Kate Palmer salary 384.82 less tax 76.80	£307.52
101283	Nina Dockerty wage	£82.22
101284	Sage Gardening	£394.75
101285	HMRC Kate Palmer tax	£76.80
101286	K. Palmer tele/broadband December , January, February, March 2019 and refund for postage stamps 13.92	£53.92
	Total	£915.21

To propose the above sheet for payment Cllr Swan, Seconded Cllr Griffiths. All In Favour.

10. EMPLOYEE APPRAISALS

It was agreed to hold the employee appraisals before the next Parish Council Meeting on the 11th March at 6.45pm. Cllrs Swan and Grimmer will undertake the appraisals.

11. BURGH CASTLE MARINA

-It was reported an email had been received from the new owners of the Marina and a site meeting has been set up to meet them so they can explain what plans they have for the site. The meeting will be on Monday 4th March at 3pm.

12. RISK ASSESSMENTS

The Clerk had prior circulated to all members prior to the meeting a copy of the Parish Council and Clerk Risk Assessments. To agree both documents with no amendments Proposed Cllr Swan, seconded Cllr Carter. All In Favour.

13. ITEMS FOR THE NEXT AGENDA, PLUS TIME AND DATE OF NEXT MEETING

- Speedwatch
- Burgh Castle Marina
- Employee Appaisals
- Existing Maintenance
- Mill Road Footpath

The next Parish Council Meeting will be held on Monday 11th March 2019 at 7.30pm

With no further business the meeting finished at 8.20pm