

Burgh Castle Parish Council

Chairman: Trevor Greenacre Vice Chairman: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 10th September 2018 at Burgh Castle Village Hall

Present: Cllrs T. Greenacre (Chair), B. Grimmer, W. Griffiths, J. Hogg, B. Swan, K. Palmer (Clerk), and 5 members of the public.

The public section commenced at 7.30pm

PUBLIC SECTION

-There was nothing to report.

With no further business the main meeting commenced at 7.30pm

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Carter and Nichols, Borough Cllrs Drewitt and and Lawn and County Cllr Smith. To accept the apologies Proposed Cllr Grimmer, Seconded Cllr Griffiths. All In Favour.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 09/07/18 had been prior circulated to all members by the Clerk. With one amendment made, to accept the minutes as a true and accurate record Proposed Cllr Swan, Seconded Cllr Grimmer. All In Favour.

4. MATTERS ARISING

-It was agreed for the Clerk to write to both water companies concerning the ongoing leak on Stepshort since the pumphouse upgrade.

-It was reported there has been an increase in the amount of rubbish being discarded on Butt Lane. It was stated the mechanical road sweeper has been cut back and now only visits the village once every 12 weeks.

-It was agreed to send a letter to Yare Valley Holiday Park as complaints had been received concerning the volume of noise generated at points during the summer season.

-The diversion route for the forthcoming Bradwell A143 road closure is Green Lane/Church Lane. After being asked about extended working hours, Essex and Suffolk Water have stated if there is work that can be carried out with little or no impact on residents then the work can be carried out to a reasonable time.

5. BURIAL GROUND – DECORATED GRAVES

After having sent the letters out to next of kin concerning many items being left in the burial ground, the clerk reported she had been asked can items be left at Christmas or to remember a birthday? After discussion it was agreed that flowers can be left on the headstone base for a period of 2 weeks as a memorial for Christmas and birthdays.

Regarding maintenance, it was reported nettles have been cut back on the mound. Weedkiller will then be used, and the roots will be dug out in spring. It was agreed the hedges are to be topped, the sides have already been cut back.

6. PLANNING

06/18/0335/O Mill Rd (land off) 4 starter homes with garages, access via private courtyard

The same comments were submitted for the revised planning application. These being, it was agreed to object to the application due to the splay at entrance to the site being too small, major concern on safety due Mill Road a very busy road. Over development of a small site. Also there is no footpath

or street lighting and the current sewer service is inadequate.

-It was reported there is no allocated sites for Burgh Castle in the GYBC Development Management Policies, Site Allocations, and Revised Housing Target. The consultation runs until 30th September.

The following application has been approved:

C/6/2018/6002 Welcome Home Pit To extend working and restoration of the site for a further 5 years.

7. SPEED WATCH.

Cllr Griffiths reported the group are still going out, during a one hour session on Mill Road 21 vehicles were recorded as speeding. Figures had been received from the Police last month but have again stopped. It was agreed for the clerk to contact PC Potter about the monthly reports for the Community Speed Watch Group, and to ask if the SAM2 data is being used, and how effective is it. If there is no response/lack of help from the Police it was agreed to write to Brandon Lewis and Lorne Green and to ask for their assistance.

8. CHERRY TREE CORNER/MILL ROAD TREES

It was agreed to contact County Cllr Smith to request that both issues are chased up as still no progress has been made.

9. VILLAGE SIGN/PLANTER

It was reported the seat will be in place by the end of the month. The two trees will now have to wait until next year as they are now out of season. Cllr Grimmer reported donations will cover all payments apart from monies already paid to Sage Gardening for labour and plants. It was agreed to ask County Cllr Smith if these costs could be paid for from his budget. It was agreed to ask Mr Griffiths to provide annual planting suggestions going forward into winter.

10. FINANCIAL MATTERS

The following two payments sheets were approved. Proposed Cllr Griffiths, Seconded Cllr Swan. All In Favour.

-August 2018

Cheque Number	Detail	Amount
101246	Kate Palmer salary 384.32 less tax 76.80	£307.52
101247	HMRC Kate Palmer tax 76.80	£76.80
101248	Nina Dockerty wage	£ 82.22
101249	Sage Gardening	£409.75
101250	K. Palmer payment for tele/broadband August, September, October, November	£40.00
101251	Pink Office- stationary (vat 8.09)	£48.54
	Total	£964.83

-September 2018

Cheque Number	Detail	Amount
101252	Kate Palmer salary 384.32 less tax 77.00	£307.32
101253	HMRC Kate Palmer tax 77.00	£77.00
101254	Nina Dockerty wage	£ 82.22
101255	Sage Gardening	£394.75
101256	K. Palmer refund for stamps	£13.92
	Total	£875.21

11. CHURCH TRIANGLE

It was agreed to contact County Cllr Smith about when the start date will be as still no date has been provided by NCC Highways.

12. 2019 PARISH PARTNERSHIP SCHEME

It was agreed by all members, due to both the budget level, and the fact that last years scheme still has not as yet been started, not to proceed with a new scheme this year.

13. GENERAL DATA PROTECTION REGULATIONS

The Clerk had prior circulated to all members before the meeting a copy of the following documents. Data Audit, Contact Privacy Notice, Burial Rights Notice, Data Protection Policy, Cllr & Employee Policy with consent forms. To approve all policies Proposed Cllr Hogg, Seconded Cllr Grimmer. All In Favour.

13. ITEMS FOR THE NEXT AGENDA, PLUS TIME AND DATE OF NEXT MEETING

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|------------------|------------------------------------|
| -Speed Watch | -Cherry Tree Corner/ Mill Rd Trees |
| -Church Triangle | -Village Sign/Planter |
| -Burial Ground | |

Stepshort Road Surface -It was agreed to request Belton with Browston Parish Council look at this matter as the road surface is in such bad condition.

The next Parish Council Meeting will be held on Monday 8th October 2018

With no further business the meeting finished at 8.17pm