

# **Burgh Castle Parish Council**

Chairman: Trevor Greenacre Vice Chairman: Bob Grimmer

## **Minutes from the Parish Council Meeting held on Monday 8<sup>th</sup> October 2018 at Burgh Castle Village Hall**

**Present:** Cllrs T. Greenacre (Chair), B. Grimmer, J. Hogg, B. Swan, P. Carter, P. Nichols, K. Palmer (Clerk), and 10 members of the public including Borough Cllr Drewitt and County Cllr Smith

*The public section commenced at 7.30pm*

### **PUBLIC SECTION**

-County Cllr Smith reported after speaking with NCC Highways the trees on Mill Road have been cut to the required height so no further works will be undertaken. Another site visit will be arranged with Paul Sellick concerning Cherry Tree Corner. There is still no start date concerning the Church Triangle. It was agreed for County Cllr Smith to contact County Cllr Martin Wilby to see if he can assist in obtaining a start date. It was stated the Parish Council will not be undertaking another Parish Partnership Scheme for 2019 as this years has still not been completed.

-After making enquiries the Mill Lane road closure will still be going ahead to complete the manhole repair.

*With no further business the main meeting commenced at 7.40pm*

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr Griffith and Borough Cllr Lawn. To accept the apologies Proposed Cllr Swan, Seconded Cllr Nichols. All In Favour.

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **3. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 10/09/18 had been prior circulated to all members by the Clerk. To accept the minutes as a true and accurate record Proposed Cllr Grimmer, Seconded Cllr Hogg. All In Favour.

### **4. MATTERS ARISING**

-Notification had been received from NCC Highways concerning the forth coming highways inspection.

It was agreed to request the road side drain outside Three Ways, Butt Lane is looked at as is in need of repair. Also Cherry Tree corner still needs to be cut back, and at Stepshort there are various pot holes on the road surface.

### **5. BURIAL GROUND – DECORATED GRAVES**

Cllr Swan reported a second list has been compiled detailing items that are still on various plots in the burial ground. The Chairman stated he will visit the site before any further letters are sent. Also the contact sign needs to be reinstated.

The Clerk reported after taking advise from the Environment Agency it looks as though the Ground Water Risk Assessment will not be needed as this would only be applicable if part of a planning application, or change to the existing facilities.

*The Chairman opened the meeting at 7.46pm to take comments from the public for the next agenda item.*

## 6. PLANNING

06/18/0545/O Butt Lane, Dovedale (land rear of) Nine two storey dwellings  
After general discussion and listening to comments from members of the public stating their concerns surrounding the development, it was agreed by all members to object to the application. The objections being the development is outside the local plan development site. Concerns about the width of the entrance to the new houses, it would be very difficult for large vehicles to turn into it. The pathway and Butt Lane road itself is too narrow. The road is not capable to deal with anymore traffic that would be generated by additional housing. The current utilities including sewage can not deal with any new development. As NCC Highways have previously stated, further development is not needed in Burgh Castle. Borough Cllr Dewitt confirmed he will call the application in to be dealt with the Development Control Committee. County Cllr Smith stated he would attend the meeting on behalf of the Parish Council.

Tree Preservation Orders Received:

BA/2018/013/TPO Castle Villa, Church Road, Burgh Castle  
TPO No. 4 Trees on land at Mill Road, Burgh Castle

**8.00pm The main meeting resumed.**

## 7. SPEED WATCH.

There was no report this month.

## 8. CHERRY TREE CORNER/MILL ROAD TREES/CHURCH TRIANGLE

This item was updated within the public section.

## 9. VILLAGE SIGN/PLANTER

NCC Highways have authorised payment to the Parish Council to cover the Sage Gardening invoice towards the project. Therefore the installation of the new planter has come at no cost to the Parish Council. Cllr Grimmer stated any additional work from now on (to install a bench near to the planter) will be funded by donations.

## 10. FINANCIAL MATTERS

Cheque Number	Detail	Amount
101257	Kate Palmer salary 384.32 less tax 76.80	£307.52
101258	HMRC Kate Palmer tax 76.80	£76.80
101259	Nina Dockerty wage	£ 82.22
101260	Sage Gardening	£394.75
101261	Anthony Collins Solicitors (CLT Payment)	£640.80
	Total	£1502.09

To prose payment for the above sheet Proposed Cllr Swan, Seconded Cllr Nichols. All In Favour.

## 11. BUDGET TO SPEND REPORT/BANK RECONCILIATION

# BURGH CASTLE PARISH COUNCIL

## INCOME AND EXPENDITURE REPORT AS AT 30TH SEPTEMBER 2018

	YEAR TO DATE		YEAR TO DATE
<b>INCOME</b>		<b>EXPENDITURE</b>	
PRECEPT	10386.00	CLERK SALARY INC TAX	2486.02
BURIAL GROUND	928.00	TELEPHONE	80.00
BANK INTEREST	11.27	POSTAGE	29.73
HMRC/VAT	104.62	STATIONARY (inc laptop)	43.45
DONATIONS	833.32	CARETAKER SALARY	493.32
MONIES HELD FOR CLT	5000.00	SUNDRY	0.00
		SAGE GARDENING	2473.50
		SUBSCRIPTIONS	244.17
		SECTION 137/ GRANTS	200.00
		AUDIT	50.00
		HALL ROOM HIRE	0.00
		INSURANCE	0.00
		CCTV MAINTENANCE	104.74
		TRAINING	45.00
		VAT	46.93
		REPAIRS/RENEWALS	89.50
		CLT	500.00
		GARDEN RECEIPTS	133.12
		PARISH PARTNERSHIP	1250.00
<b>TOTAL</b>	<b>17263.21</b>	<b>TOTAL</b>	<b>8269.48</b>
 <b>CASH BOOK</b>		 <b>BANK ACCOUNT</b>	
BALANCE CD/FWD	5970.49		
INCOME	17263.21	Community Acc	25
EXPENDITURE	8269.48	Business Acc	14939.22
		Unrepresented chqs	
BALANCE	14964.22	BALANCE	14964.22

It was agreed any remaining CLT monies must be clearly noted on future reports.  
To accept both reports Proposed Cllr Carter, Seconded Nichols. All In Favour.

