

Burgh Castle Parish Council

Chairman: Trevor Greenacre Vice Chairman: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 12th June 2017 at Burgh Castle Village Hall

Present: Cllrs T. Greenacre (Chair), T. Austin, B. Grimmer, J. Hogg, P. Nichols, K. Palmer (Clerk) and 12 members of public including County Cllr Smith.

The public section commenced at 7.30pm

PUBLIC SECTION

-It was reported there are broken branches sticking out from the hedgerows on Lords Lane past Burgh Hall which have scratched some cars when driving past.

Speed Watch- The group have been out 6 times in May, during which 11 vehicles were reported speeding. So far this month (12th June) 17 vehicles have been reported.

Funday- Raffle tickets are now available, more stalls can be accommodated, and more volunteers are welcome.

Broads Authority- The Boardwalk opening is taking place on Wednesday 14th June at 2pm.

With no further business the main meeting commenced at 7.36pm

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Borough Cllrs Lawn and Myers and Mr R. Childs. County Cllr Smith had advised he would be arriving slightly late.

2. DECLARATIONS OF INTEREST

There were none.

3. ELECTION VICE CHAIR

Cllr Greenacre Proposed Cllr Grimmer, Seconded Cllr Nichols. All In Favour. Cllr Grimmer confirmed he was willing to accept the position. Acceptance was duly signed.

4. COUNCILLOR CO-OPTION

A letter had been received from Mrs Wendy Griffiths stating she would like to fill the Parish Council vacancy. To co-opt Wendy Griffiths onto the Council Proposed Cllr Greenacre, Seconded Cllr Grimmer. All In Favour.

5. MINUTES FROM LAST MEETING

Minutes from the meeting held on 08/05/17 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record Proposed Cllr Hogg, Seconded Cllr Greenacre. All In Favour.

6. MATTERS ARISING

An email had been received from GYBC Revenue Services concerning holiday homes council tax banding. It stated the council tax banding of each home is confirmed by the valuation office. Once that has been received the domestic rate can be determined. These types of homes generally fall under council tax band A.

The Chairman closed the meeting at 7.42pm for County Cllrs Smiths report.

-Following the burst water main on Butt Lane the Bus Service was reinstated within two hours. The service was temporarily effected due to the buses needing an area to be able to turn around in. It was generally agreed a contingency plan must be in place incase any future problems arise.

-After speaking with John Cotton regarding the overhanging trees on Mill Road he confirmed that no other complaints had been received so no action will be taken at the current time. However he will speak to him again about this matter.

-It was asked can the County Council put pressure on the water company to replace some of the water pipes along Butt Lane as not all have been done.

The main meeting resumed at 7.51pm

7. COUNCILLOR RESIGNATION

A letter of resignation had been received from Cllr Eric Foster. The clerk confirmed the Borough Council had been informed.

8. ANGLIAN WATER

Stepshort has now been reopened, the pump house is still being upgraded however the road will remain open. It was reported the surface of the road is still very uneven with large chips missing from the surface. It was agreed the Clerk to notify NCC Highways about this.

9. PLANNING

Applications Granted:

BA/2017/0111/LBC	Church Farm, Church Rd	Replacement windows, annex, garage
BA/2017/0110/NONMAT	Church Farm, Church Rd	Revision of sizes, additional openings
06/17/0178/CU	Four Acres, Mill Rd	Change of use to market garden
06/17/0127/F	Crows Farm, High Rd	New Vehicular access

Tree Preservation Orders:

BA/2017/0002/TPO	The Lodge, Church Farm, Church Rd
BA/217/0003/TPO	The Old Rectory, Church Rd

10. VILLAGE SIGN PLANTER/FENCING

The Clerk reported NCC Highways have granted permission for the flowerbeds and low level railing near to the village sign as per Cllr Grimmer's plan. Cllr Grimmer stated he will obtain the prices for the material needed and will report at the next meeting. He is also hoping to get volunteers to help with the construction.

It was agreed to send a letter of thanks to Michael Riches for his help in re-instating the village sign. It was reported the front of village sign has been painted very well however the back does need finishing off.

11. PARISH COUNCIL WEBSITE

The clerk reported she is half way through designing the new Parish Council website: burghcastle.norfolkparishes.gov.uk

The application for the transparency fund has been submitted to NALC. This is to reimburse the Council for the Clerks 12 hours to create the site, to purchase a new laptop and scanner, it will also fund the first 10 months of the clerks extra two hours a month needed to keep the site up to date. After this time the extra hours will have to be funded by the Parish Council. The total amount of funding applied for is £724.98. All In Favour.

12. FINANCIAL MATTERS

CQ Number	Detail	Amount
101163	A. Young- May 2017 Wage 89.79 less tax 17.80	£71.99
101164	K. Palmer- May 2017 plus 12 hours for new council website 494.34 less tax 98.80	£395.54
101165	HMRC A. Young tax 17.80 K. Palmer tax 98.80	£116.60
101166	Sage Gardening May 2017	£394.75
101167	Mark Bernstein- village sign	£370.00

101168	K. Palmer council post redirection and Mazars postage	£17.85
	Total	£1,366.73

To agree payment for the sheet Proposed Cllr Greenacre, Seconded Cllr Nichols. All In Favour

13. SIGN REPAIR

It was agreed for the clerk to report the repair needed on the Lords Lane junction street sign.

14. ITEMS FOR THE NEXT AGENDA

-Burial Fees -Church Triangle Fencing -Village sign planter/railing quotations
Item for a future meeting- Homewatch (information to follow from the Police)

15. TIME AND DATE OF NEXT MEETING

Monday 10th July 2017 at 7.30pm

With no further business the meeting was closed at 8.08pm