

Burgh Castle Parish Council

Chairman: Trevor Greenacre Vice Chairman: Bob Grimmer

Minutes from the Parish Council Meeting held on Monday 10th July 2017 at Burgh Castle Village Hall

Present: Cllrs T. Greenacre (Chair), T. Austin, B. Grimmer, J. Hogg, P. Nichols, W. Griffiths K. Palmer (Clerk) and 7 members of public.

The public section commenced at 7.30pm

PUBLIC SECTION

-The hedge near Yare Village Holiday Park is in need of being cut back.

-A letter is to go to Norfolk Archaeological Trust as the hedge near Corination Terrace bus stop needs cutting back.

-Highways to be notified the speed signs on Mill Road are not visible as the hedge there also needs cutting back.

-County Cllr Smith has notified concerned residents that Highways should be cutting back the over hanging trees on Mill Road.

-Panseys Villa (opposite Butt Lane), a letter to go to the proprietor requesting their hedge is cut back as is now very overgrown.

Speed Watch Report- The group have been very busy in the last month, most of the cars found to be speeding have been registered to owners living outside the village.

Broads Authority- There was nothing to report.

Fun Day- The event was very successful and raised a total of £1200. Thanks to the Parish Council and all the individuals involved for their help. The date for next years Fun Day will be 24th June 2018.

With no further business the main meeting commenced at 7.40pm

1. APOLOGIES FOR ABSENCE

Apologies had been received from PCSO Allen, PC Mike Lay Flurrie, Borough Cllrs Myers and Lawn and County Cllr Smith.

2. DECLARATIONS OF INTEREST

Cllr Griffiths declared an interest on agenda item 9 planning application 06/17/0386/F, and agenda item 10 Village Sign planter/fencing.

3. COUNCILLOR CO-OPTION

After discussion on the councils co-option procedure it was agreed to move this item to the end of the meeting when there will be a short incamera section for the Councillors to interview the candidate before a decision is made. It was agreed for any future co-option that an incamera item will be held before the main meeting commences so the future candidate can be interviewed prior to the meeting. Proposed Cllr Austin, Seconded Cllr Grimmer. All In Favour.

4. MINUTES FROM LAST MEETING

Minutes from the meeting held on the 12/06/17 had been prior circulated by the Clerk to all members. To accept the minutes as a true and accurate record. Proposed Cllr Grimmer, Seconded Cllr Nichols. All In Favour.

5. MATTERS ARISING

The Clerk to again report that the Lords Lane sign is in need of being repaired.

6. CHURCH TRIANGLE FENCING

The Chairman opened the meeting at 7.55pm to allow members of the public to comment on this item.

It was generally felt this area is hard to keep in a good state of repair due to drivers backing into the existing fencing. It was suggested that making the grassed area smaller and adding a curbed area may help, and could this possibly be funded under the Parish Partnership Scheme? The Clerk stated she would find out and report at the next meeting. It was also agreed if the application is acceptable under the scheme the PCC would be approached to part fund the Parish Council contribution.

The main meeting resumed at 8.03pm

7. HIGH ROAD TRAFFIC BARRIERS

A letter had been received from a resident requesting Armco type barriers be installed along the length of their property to protect against any future car accidents. It was agreed this would not be possible as would set a precedent within the village.

8. CARETAKER CONTRACT

It was agreed to offer Mr A. Young another one year contract. It was agreed for Cllr Grimmer to be his line manager and for Cllrs Grimmer and Austin to undertake his annual appraisal along with Mrs Greenacre from the Village Hall Committee. Proposed Cllr Austin, Seconded Cllr Grimmer. All In Favour.

9. PLANNING

06/17/0397/F Roman Oaks, Butt Lane Annexe and garage extension

For the above application no objections subject to neighbours comments, with two comments to be noted. Firstly the front of the extension not to come out too far towards the pathway at the front, and secondly the vision of traffic coming around the corner.

06/17/0386/F Galen Lodge, Back Lane Side Extension

For application above no objections subject to neighbours comments.

06/17/0314/F Burgh Castle Nursery, Mill Rd Multi span polytunnel

For application above no objections subject to neighbours comments. However clarification is needed on who owns the land that runs up to Burgh Castle Fen.

Notice of Planning Inspectorate Appeal

06/16/0529/O Burgh Hall, Lords Lane 3 New Dwellings

Parish Council to resubmit earlier objections, these being the site is not fit for purpose. Concerns on the increase of traffic and road safety issues.

Planning Applications Granted:

06/17/0280/F Strawlands, Mill Road

Extension/roof conversion

06/17/0259/F The Gannel, High Road

Warden controlled homes for the elderly

06/17/0254/F Sunnysdale, Mill Road

Replacement of new residential dwelling

10. VILLAGE SIGN PLANTER/FENCING

Cllr Grimmer reported after breaking up all costings to complete the project a maximum budget of £1200 would be needed.

It was suggested to try and source some local sponsorship to help fund the project.

When complete it will cost the council an extra £15 per month to pay the Council grounds maintenance contractor to keep the flowerbeds in good order. There will also be annual gardening receipts when new bedding plants are purchased. To propose that Cllr Grimmer proceeds with the upgrade Cllr Austin, Seconded Cllr Nichols. All In Favour.

11. PARISH PARTNERSHIP SCHEME

The Clerk to find out if the Church Triangle fencing can be applied for under the scheme, to be on the agenda at the next meeting.

12. FINANCIAL MATTERS

Cheque Number	Detail	Amount
101163	Archie Young May 2017 -£89.79 less tax £17.80	£71.99
101164	Kate Palmer May 2017 including new council website set up extra hours £494.34 less tax £98.80	£395.54
101165	HMRC – A. Young tax 17.80 , K. Palmer tax 98.80	£116.60
101166	Sage Gardening May 2017	£394.75
101167	Mark Bernstein- village sign	£370.00
101168	K. Palmer- postal redirection & Mazars postage	£17.85
	Total	£1,366.73

To propose payment for the above sheet Cllr Nichols, Seconded Cllr Greenacre. All In Favour.
-Changes to the bank mandate to be deferred to the next meeting.

13. BURIAL FEE INCREASE

After reviewing the current Burgh Castle burial fee with another local burial site it was agreed to increase burial charges and memorials by 10% and ashes to increase to £130. Therefore the new charges are as follows;

	Resident	Non Residential
Burial 12 yrs and under	£0	£0
Burial over 12 yrs	£266	£532
Ashes 12 yrs and under	£0	£0
Ashes over 12 yrs	£130	£260
Memorial	£66.50	£133

Proposed Cllr Grimmer, Seconded Cllr Austin. All In Favour.

14. ITEMS FOR THE NEXT AGENDA

- Stepshort Road
- Finance to include change to include bank mandate
- Village sign planter/fencing
- Parish Partnership to include Church Triangle Fencing update
- Matters arising to include Speedwatch Report

15. TIME AND DATE OF NEXT MEETING

Monday 11th September 2017 at 7.30pm

ENCAMERA ITEM

To exclude the press and public for interview of co-option candidate

3. COUNCILLOR CO-OPTION

It was agreed by all members to co-opt Mr Brian Swan onto the Council. Proposed Cllr Grimmer, Seconded Cllr Hogg. All In Favour.

With no further business the meeting finished at 8.52pm