

Burgh Castle Parish Council

Chairman: Trevor Greenacre Vice Chairman Eric Foster

Minutes from the Parish Council Meeting held on Monday 10th April 2017 at Burgh Castle Village Hall

Present: Cllrs T. Greenacre (Chair), T. Austin, B. Grimmer, P. Nichols, K. Palmer (Clerk) and 10 members of public.

The public section commenced at 7.30pm

PUBLIC SECTION

-It was reported the road closure notification signage in the village has been situated in the Highway therefore causing a problem for traffic. It was agreed for the clerk to report this to Anglian Water.

-Cars have started to park along the roadside as the gate to the forts car parked is still being locked at 6pm, can it be requested the car park remains open slightly later? The Chairman agreed he would speak to Caroline Davison from the Norfolk Archaeological Trust about this.

-On 23rd April Caroline Davison from the Trust will be giving a talk at the History Society AGM, 2.30pm at the JGI.

Broads Authority

The Board Walk is now nearly finished. The Broads Authority will be holding an open event at the site on the 14th June.

Speed Watch

All is going very well, during a recent session within one hour 20 people were caught speeding along Mill Rd. All local residents have shown great support for the speed watch.

Burgh Castle Fundraising Day

The last meeting went well with the next meeting being set for the 2nd May. The marquee, food, beer tent and games have all been organised. Flyers/posters will be ready for the next meeting and will be delivered by the Village Voice.

-On the 21st April at the Village Hall there will be St Georges Day event to raise funds for the Church Restoration Fund.

-On the 6th May there will be a Table Top Sale at the Village Hall in aid of the Church Restoration Fund. The Craft Fair has now been cancelled due to lack of help and stall holders.

With no further business the main meeting commenced at 7.43pm

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Foster, Hogg and Boroughs Cllrs Lawn and Myers and County Cllr Grey. To accept the apologies Proposed Cllr Grimmer, Seconded Cllr Nichols. All in Favour.

2. DECLARATIONS OF INTEREST

All Cllrs declared an interest in agenda item 5, planning application 06/17/0178/ Four Acres, Mill Rd Burgh Castle.

3. MINUTES FROM LAST MEETING

The minutes from the meeting held on the 13th March 2017 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record Proposed Cllr Nichols, Seconded Cllr Grimmer. All In Favour.

4. MATTERS ARISING

NCC Highways have sent an information letter explaining the reorganisation of the local teams, the one covering Burgh Castle will now be based in Aylsham headed by Highway Engineer John Cotton.

5. PLANNING APPLICATIONS

06/17/0178/CU Four Acres, Mill Rd Burgh Castle. Griffith Change of use to market garden
No comment submitted as all Parish Cllrs have declared an interest.

Planning Applications Approved:

06/17/0104/F Seabird Cottage, High Rd, Burgh Castle. Woods. Rear extension
06/17/0105/F Queens Head Public House, Burgh Castle. James 4 terrace cottages

Tree Preservations Orders Received:

BA/2016/0041/TPO The Old Rectory Church Rd, Burgh Castle
BA/2016/0009/TPO Land North of Marsh House, High Road, Burgh Castle

6. VILLAGE SIGN PLANTER/FENCING

The correct form to apply for permission for the planter/fencing has now been received from Highways, a to scale drawing of the proposal is also needed to be submitted. It was agreed the clerk will work with Cllr Grimmer on this.

7. OVER HANGING TREES

There was nothing to report. However it was agreed for the Clerk to ask Highways what progress is being made since they sent their letters to the property owners.

8. STANDING ORDERS & FINANCIAL REGULATIONS

It was agreed to adopt the updated Standing Orders and Financial Regulations presented by the clerk. Proposed Cllr Austin, Seconded Cllr Grimmer. All In Favour.

9. FINANCIAL MATTERS

-The 2016/17 VAT reclaim amounted to £144.06.

CQ	Detail	Amount
101151	Archie Young March 2017 -£89.79 less tax £17.80	£71.99
101152	Kate Palmer March 2017 £396.44 less tax £79.20	£317.24
101153	HMRC – A. Young tax 17.80, K. Palmer tax 79.20	£97.00
101154	Sage Gardening March 2017	£378.17
101155	K. Palmer refund for mileage to county hall	£9.90
101156	Norfolk Archaeological Trust	£200.00
	Total	£1,074.30

To Propose payment for the above sheet Cllr Grimmer, Seconded Cllr Austin. All In Favour.

10. PARISH COUNCIL & CLERK RISK ASSESSMENT

Both Parish Council and Clerk risk assessments had been updated by the clerk. Both documents were approved by all members. Please note a copy of both reports are appended to and do form part of the minutes.

11. ITEMS FOR THE NEXT AGENDA

-Village Sign Planter/fencing
-Over hanging Trees
-2016/17 Annual Accounts, Annual Return

It was agreed the clerk to contact GYBC Planning and request plans for the properties being built on Butt Lane next to Porters Loke, and also the large dwelling on High Road/Mill Road.

12. TIME & DATE OF NEXT MEETING

Monday 8th May at 8.00pm following the Annual Parish Meeting.

With no further business the meeting was closed at 8.00pm